



MINUTES

**BRYAN BUILDING AND STANDARDS COMMISSION
REGULAR MEETING
MONDAY, JULY 27, 2015 – 5:30 P.M.
BASEMENT TRAINING ROOM, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

On the 27th day of July, 2015, the Building and Standards Commission of the City of Bryan, Texas convened in Basement Training Room of the Bryan Municipal Building at 5:30pm.

BSC Members Present:

Daryl Massey
Judy Winn
Richard Ravey
Rev. G.H. Jones
Cheryl Free

Staff Members Present:

Greg Cox, Chief Building Official
Cody Cravatt, Development Manager
Martin Zimmermann, Planning Manager
Jonathan Koury, Assistant City Attorney
William Taylor, Deputy Fire Marshal
Nicholas Koski, Development Technician
Charmaine McKinzie, Dev. Service Staff Assistant

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription.*

1. CALL TO ORDER.

Chairperson Massey called the meeting to order at 5:32 p.m.

2. RECOGNITION OF AFFIDAVITS FILED IN RESPONSE TO STATE LAW ON DISCLOSURE OF LOCAL OFFICIAL'S CONFLICT OF INTEREST.

No affidavits were filed.

3. APPROVAL OF MINUTES FROM THE REGULAR MEETING ON JUNE 22, 2015.

Commissioner Jones moved to approve the regular meeting minutes from June 22, 2015. Commissioner Winn seconded the motion.

Chairperson Massey asked if there was any discussion.

There was none.

The motion passed with a unanimous vote.

4. OPENING STATEMENT FROM THE CHAIRPERSON.

Chairperson Massey read the opening statement.

5. SWEARING IN OF ALL PRESENT AND INTENDING TO TESTIFY.

Chairperson Massey swore in everyone in the audience that was planning on speaking concerning any of the properties on this meeting agenda.

6. REQUESTS TO DECLARE THE FOLLOWING BUILDINGS UNSAFE AND TO ORDER THE SAME TO BE VACATED, REPAIRED, SECURED OR DEMOLISHED – A PUBLIC HEARING WILL BE HELD FOR EACH ITEM (The order of hearings during this meeting is subject to change without notice, anyone wishing to speak at a hearing should be present at the start of the meeting. Commission makes final determination; appeals may be directed to district court).

- e. Case# 2117 – 505 S. Hutchins Street**
Owner: Richardo Reyna Davila
Phillips Addition, Block 11, Pts of Lot 2-3

Mr. Zimmermann, advised the Commission that no action was needed on the above property due to the structure has been demolished.

- c. Case# 2115 – 2013 Palasota Drive**
Owner: Albert C Fields Jr
Milton Darwin's Subd, Block 1, Lot 13-15

Mr. Zimmermann presented the staff recommendation (on file in the Development Services Department).

Chairperson Massey opened the public hearing.

Mr. Albert Fields Jr., 920 Clear Leaf Drive #134, Bryan Texas, stated that he agrees with staff that the house needs demolished.

Chairperson Massey closed the public hearing.

Commissioner Ravey moved to accept staff's recommendation that this building is unsafe and that the Commission issue an order to the owner, lienholder, or mortgagee to secure the building from unauthorized entry within 30 days and to demolish the structure, and all debris removed within 30 days. Commissioner Jones seconded the motion.

Chairperson Massey asked if there was any discussion.

There was none.

The motion passed with a unanimous vote.

- g. Case# 2078 – 609 E. Martin Luther King Jr. Street**
Owner: Jackson Tamara R
City of Bryan Townsite, Block 77, Lot 6 & 7 (pts of)

Mr. Zimmermann presented the staff recommendation (on file in the Development Services Department).

Chairperson Massey opened the public hearing.

Mr. Greg Cox, Chief Building Official, stated that no inspections have been called in, no electrical, plumbing or mechanical permits have been obtained, and it does not appear that any repair work has started.

Responding to a question from the Commission, Mr. Cox stated that the City of Bryan has removed power from the structure.

Ms. Tamara R Jackson, 1000 Henderson, Bryan, Texas, advised the Commission, that a T-pole is in the ground.

Responding to a question from the Commission, Mr. Cox stated that the permit is for the residential side, and the commercial roof and siding.

Responding to a question from the Commission Ms. Jackson stated that she should not have any problems with finishing the repair in the time that is left.

Chairperson Massey closed the public hearing.

No action was taken.

- a. Case# 2113 – 1407 George Street #A**
Owner: Latitude Properties LLC
Castle Heights, Block 7, Lot 13
- b. Case # 2114 – 1409 George Street**
Owner: Latitude Properties LLC
Castle Heights, Block 7, Lot 14

- d. Case# 2116 – 321 Waco Street**
Owner: Heirs of Mattie A Jefferson
SFA#10, Block 13, Lot 8

- f. Ponderosa Mobile Home Park – 903 Beck Street**
Roberts, Lot 13-14 & 19-20 & 24-25
 - 1. Case # 2118 – 903 Beck Street #6**
Owner: Rupert Green

 - 2. Case # 2119– 903 Beck Street #8**
Owner: Rupert Green

Commissioner Winn moved to accept the staff's recommendations for agenda items 6.a., 6.b., 6.d., 6.f.1., and 6.f.2. Commissioner Free seconded the motion.

Chairperson Massey asked if there was any discussion.

There was none.

The motion passed with a unanimous vote.

- 7. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).**
 - a. The next regular meeting is scheduled for 5:30p.m. on Monday, August 24, 2015 in Council Chambers, Bryan Municipal Office Building, 300 S. Texas Avenue.**

Mr. Zimmermann advised the Commission of the next regular scheduled meeting set for August 24, 2015.

- 8. FUTURE AGENDA ITEMS (A Commissioner may request that a subject for which notice has not been given be placed on an agenda for future meeting).**

No future agenda items were requested.

- 9. ADJOURN.**

Without objection, Chairperson Massey adjourned the meeting at 5:55p.m.

These minutes shall serve as the official findings of the City of Bryan Building and Standards Commission, as approved on this the **24th day of August, 2015.**

Daryl Massey, Chairperson
Building and Standards Commission
City of Bryan, Texas

Greg Cox, Chief Building Official and
Secretary to the Building and Standards
Commission

DRAFT