

Chairperson Michael Beckendorf
Vice-Chairperson Leo Gonzalez



Commissioners
Pete Bienski
Bobby Gutierrez
Nancy Hardeman
Scott Hickle
G.H. Jones
Kevin Krolczyk
Prentiss Madison

MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, OCTOBER 17, 2013 – 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Beckendorf called the meeting to order at 5:15pm.

Commission Members Present: Mr. Michael Beckendorf, Mr. Leo Gonzalez, Ms. Nancy Hardeman, Mr. Kevin Krolczyk, Mr. Scott Hickle, Mr. Bobby Gutierrez, Rev. G.H. Jones, Mr. Pete Bienski and Mr. Prentiss Madison.

Commission Members Absent: none

Staff Members Present: Mr. Martin Zimmermann, Planning Administrator, Paul Kaspar, City Engineer, Cody Cravatt, Development Manager, Ms. Janis Hampton, City Attorney, Ms. Maggie Dalton, Staff Planner, and Ms. Annette Denton, Planning Intern.

4. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. **Joint meeting with the City of College Station's P&Z on Tuesday, November 19, 2013, 11:30am-1pm (College Station Utilities Meeting & Training Facility, 1603 Graham Road).**
- b. **"Lights on in Downtown" on November 22, 2013, Sale Park, at 6pm.**
- c. **City of Bryan Volunteer Reception Breakfast on December 13, 2013 at Briarcrest Country Club (time TBD).**
- d. **Upcoming P&Z subcommittee meetings.**
- e. **Upcoming regular meeting dates: November 7, November 21, and December 5, 2013.**

Mr. Zimmermann introduced Mr. Cody Cravatt, Development Manager, to the Commission. Mr. Zimmermann reminded Commissioners of upcoming meetings, subcommittee meetings, and community events.

3. STAFF PRESENTATION AND DISCUSSION REGARDING POSSIBLE CHANGES TO THE PLANNING AND ZONING COMMISSION'S BY-LAWS (Questions may be directed to staff, no action will be taken).

Mr. Zimmermann presented background information. Following extensive discussion, by consensus, Commissioners directed staff to draft by-law language limiting the term of Chairperson to two years which could not include a Chairperson's first year on the Commission. No action was taken.

2. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF OCTOBER 17, 2013 (Questions may be directed to staff, no action will be taken).

Questions were directed to staff. No action was taken.

5. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

No future items were requested.

6. ADJOURN.

Without objection, Chairperson Beckendorf adjourned the meeting at 5:52 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 7th day of **November, 2013**.

Michael Beckendorf, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Administrator and Secretary to the
Planning and Zoning Commission