

Chairperson Scott Hickle
Vice-Chairperson Pete Bienski
Parliamentarian Nancy Hardeman



Commissioners
Michael Beckendorf
Leo Gonzalez
Bobby Gutierrez
Kevin Krolczyk
Prentiss Madison
Robert Swearingen

MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, JANUARY 16, 2014 – 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Beckendorf called the meeting to order at 5:01 pm.

Commission Members Present: Mr. Michael Beckendorf, Mr. Scott Hickle, Mr. Bobby Gutierrez, Mr. Pete Bienski, Ms. Nancy Hardeman, Mr. Kevin Krolczyk, Mr. Prentiss Madison, and Mr. Robert Swearingen.

Commission Member Absent: Mr. Leo Gonzalez.

Staff Members Present: Mr. Martin Zimmermann, Planning Administrator; Mr. Jonathan Koury, Assistant City Attorney; Ms. Janis Hampton, City Attorney; Ms. Maggie Dalton, Staff Planner; Mr. Randy Haynes, Senior Planner; Mr. Matthew Hilgemeier, Staff Planner; and Ms. Annette Denton, Planning Intern.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. Welcome newly-appointed Commissioner Robert Swearingen.**
- b. Upcoming regular meeting dates: February 6 and February 20.**

Mr. Zimmermann welcomed newly-appointed Commissioner Mr. Robert Swearingen and reminded Commissioners of upcoming meetings.

3. PLANNING AND ZONING COMMISSION SUBCOMMITTEE UPDATES (Questions may be directed to staff, no action will be taken).

- a. Subdivision Ordinance Update (Hardeman/Krolczyk).**
- b. Comprehensive Plan Update (Bienski/Hardeman/Hickle).**

- c. **Off-Street Parking for Multi-Family Developments (Beckendorf/Gonzalez/Gutierrez).**
- d. **Minimum Side Building Setbacks (Bienski/Gutierrez/Madison).**
- e. **Zoning/Land and Site Development Ordinance Updates (Hardeman/Madison).**

Mr. Zimmermann updated Commissioners on subcommittee activities and schedules.

Mr. Koury entered the meeting at 5:13 pm.

No action was taken.

4. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF January 16, 2014 (Questions may be directed to staff, no action will be taken).

Questions were directed to staff. No action was taken.

Ms. Hampton entered meeting at 5:37 pm.

5. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

Commissioners indicated their availability for a 4:30pm start to the February 6 workshop meeting.

Commissioner Hardeman suggested that the Pledge of Allegiance be part of the regular meeting agenda starting with the next regular meeting on February 6, 2014. There were no objections.

6. ADJOURN.

Without objection, Chairperson Beckendorf adjourned the meeting at 5:55 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 6th day of **February, 2014.**

A. S. Hickle, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Administrator and Secretary to the
Planning and Zoning Commission