

Chairperson Scott Hickle
Vice-Chairperson Pete Bienski
Parliamentarian Nancy Hardeman



Commissioners
Michael Beckendorf
Leo Gonzalez
Bobby Gutierrez
Kevin Krolczyk
Prentiss Madison
Robert Swearingen

MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, AUGUST 7, 2014 – 5:15 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Hickle called the meeting to order at 5:16 pm.

Commission Members Present: Mr. Scott Hickle, Mr. Pete Bienski, Mr. Bobby Gutierrez, Mr. Leo Gonzalez, Mr. Kevin Krolczyk, Prentiss Madison, Mr. Robert Swearingen, and Ms. Nancy Hardeman.

Commission Members Absent: Mr. Michael Beckendorf.

Staff Members Present: Mr. Martin Zimmermann, Planning Administrator; Ms. Lauren Crawford, First Assistant City Attorney; Ms. Maggie Dalton, Staff Planner; Mr. Matthew Hilgemeier, Staff Planner; Mr. Cody Cravatt, Development Manager; Brett McCully, Assistant City Engineer; and Mr. Phillip Melton, Planning Intern.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. Upcoming regular meeting dates are August 21, September 4 and September 18.**
- b. ½-day development/CIP tour on August 14.**
- c. Health and Wellness Master Plan website www.bryanwellnessplan.com**

Mr. Zimmermann reminded Commissioners of upcoming meetings, discussed the CIP tour and advised the Commission of the Bryan Health and Wellness public meeting on August 18th and open house on August 19th.

- 3. PLANNING AND ZONING COMMISSION SUBCOMMITTEE UPDATES (Questions may be directed to staff; no action will be taken).**
- a. **Subdivision Ordinance Update (Hardeman/Krolczyk).**
 - b. **Comprehensive Plan Update (Bienski/Hardeman/Hickle).**
 - c. **Off-Street Parking for Multi-Family Developments (Beckendorf/Gonzalez/Gutierrez).
Zoning/Land and Site Development Ordinance Updates (Hardeman/Madison).**

Mr. Zimmermann provided subcommittee updates.

- 4. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF AUGUST 7, 2014 (Questions may be directed to staff; no action will be taken).**

Mr. Zimmermann reminded the Commission that five affirmative votes are needed to approve Conditional Use Permits and variance requests, as per the Commission's bylaws.

Questions were directed to staff. No action was taken.

- 5. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

Mr. Zimmermann advised the Commission a discussion about possibly limiting uses on the first floor of downtown properties to retail uses is scheduled for a September workshop.

No other future agenda items were discussed.

- 6. ADJOURN.**

Without objection, Chairperson Hickle adjourned the meeting at 5:50 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 21st day of **August, 2014.**

A. S. Hickle, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Administrator and Secretary to the
Planning and Zoning Commission