

Chairperson Scott Hickle
Vice-Chairperson Pete Bienski
Parliamentarian Nancy Hardeman



Commissioners
Leo Gonzalez
Bobby Gutierrez
Kyle Incardona
Kevin Krolczyk
Prentiss Madison
Robert Swearingen

MINUTES

BRYAN PLANNING AND ZONING COMMISSION WORKSHOP MEETING THURSDAY, FEBRUARY 5, 2015 – 5:30 P.M. ROOM 305, BRYAN MUNICIPAL BUILDING 300 SOUTH TEXAS AVENUE, BRYAN, TEXAS

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Hickle called the meeting to order at 5:33 p.m.

Commission Members Present: Mr. Scott Hickle, Mr. Pete Bienski, Mr. Robert Swearingen, Mr. Bobby Gutierrez, Mr. Prentiss Madison, Ms. Nancy Hardeman, Mr. Kevin Krolczyk, and Mr. Kyle Incardona.

Commission Members Absent: Mr. Leo Gonzalez

Staff Members Present: Mr. Martin Zimmermann, Planning Manager; Ms. Lauren Crawford, First Assistant City Attorney; Mr. Scott Perkes Planning Intern; Randy Haynes, Senior Planner; and Mr. Paul Kaspar, City Engineer, Mr. Cody Cravatt, Development Manager, and Mr. Johnny Price, City Engineer.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. Upcoming regular meeting dates: February 19 and March 5.**
- b. Possible dates for joint meeting with the City of College Station's Planning and Zoning Commission.**

Mr. Zimmerman presented staff announcements

- The February 19, 2015 workshop meeting will begin at 4:30 pm.
- The joint P&Z meeting with the City of College Station will be tentatively scheduled for May 18, 2015 from 11:30 am to 1:00 pm, pending confirmation from the City of College Station P&Z Commission.

Mr. Kaspar introduced the new city engineer Johnny Price to the Commission.

3. **PLANNING AND ZONING COMMISSION SUBCOMMITTEE UPDATES (Questions may be directed to staff, no action will be taken).**
 - a. **Subdivision Ordinance Update (Hardeman/Krolczyk).**
 - b. **Comprehensive Plan Update (Bienski/Hardeman/Hickle).**
 - c. **Off-Street Parking for Multi-Family Developments (Gonzalez/Gutierrez).**
 - d. **Zoning/Land and Site Development Ordinance Updates (Hardeman/Madison).**

Mr. Zimmermann presented the updates. No action was taken.

4. **REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF FEBRUARY 5, 2015 (Questions may be directed to staff, no action will be taken).**

Questions were directed to staff. No action was taken.

5. **STAFF PRESENTATION CONCERNING THE TEXAS OPEN MEETINGS ACT (Questions may be directed to staff, no action will be taken).**

Ms. Crawford clarified questions concerning details and requirements of the Texas Open Meetings Act. No action was taken.

6. **FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

Commissioner Hardeman requested a refresher presentation on the City Council's adopted Code of Ethics and Conduct at a future meeting.

Commissioner Madison requested a presentation about standards for manufactured home replacements in residential neighborhoods at a future meeting.

7. **ADJOURN.**

Without objection, Chairperson Hickle adjourned the meeting at 6:06 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 19th day of February, 2015.

A. S. Hickle, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Manager and Secretary to the
Planning and Zoning Commission