

Chairperson Bobby Gutierrez
Vice-Chairperson Leo Gonzalez
Parliamentarian Kevin Krolczyk

Commissioners
John Bush
Cathy Conlee
Kyle Incardona
Prentiss Madison
Reuben Marin
Robert Swearingen



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MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, OCTOBER 20, 2016 – 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Gutierrez called the meeting to order at 5:00p.m.

Commission members present: Mr. Bobby Gutierrez, Mr. Kevin Krolczyk, Mr. John Bush, Ms. Cathy Conlee, Mr. Kyle Incardona, Mr. Reuben Marin, Mr. Robert Swearingen, Mr. Prentiss Madison, and Mr. Leo Gonzalez.

Staff members present: Mr. Martin Zimmermann, Planning Manager; Mr. Cody Cravatt, Development Manager; Mr. Randy Haynes, Senior Planner; Ms. Lindsay Hackett, Staff Planner; Mr. Paul Kaspar, City Engineer; Mr. Johnnie Price, Assistant City Engineer; Mr. Solomon Nyanhongo, Graduate Civil Engineer; Ms. Janis Hampton, City Attorney; Ms. Sarah Bergman, Planning Intern

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. **Upcoming regular meeting dates: November 17, December 1, and December 15, 2016 - no meetings on November 4, 2016.**
- b. **Commissioner availability for a special meeting on Thursday, November 10, 12 Noon.**
- c. **Joint meeting with the City of College Station.**
- d. **Subcommittee updates.**
- e. **Plan of Work discussion at November 17, 2016 workshop meeting.**
- f. **2017 meeting dates.**
- g. **Naming of Texas State Highway 47 “Riverside Parkway”.**

Mr. Zimmermann made staff announcements and introduced Mr. Paul Torres, who will be seated on the Commission starting January 1, 2017.

Commissioner Gonzalez entered the meeting at 5:05pm.

Commissioner Madison entered the meeting at 5:22pm.

3. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF October 20, 2016 (Questions may be directed to staff; no action will be taken).

Commissioners reviewed regular meeting agenda items. Questions were directed to staff. No action was taken.

4. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

No future agenda items were discussed. No action was taken.

5. ADJOURN.

Without objection, Chairperson Gutierrez adjourned the meeting at 5:32p.m.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 17th day of **November, 2016.**

Bobby Gutierrez, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Manager and Secretary to the
Planning and Zoning Commission