

Chairperson Bobby Gutierrez
Vice-Chairperson Leo Gonzalez
Parliamentarian Kevin Krolczyk

Commissioners
John Bush
Cathy Conlee
Kyle Incardona
Prentiss Madison
Reuben Marin
Robert Swearingen



CITY OF BRYAN
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MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, FEBRUARY 18, 2016 – 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Gutierrez called the meeting to order at 5:04 p.m.

Commission members present: Mr. Bobby Gutierrez, Mr. Kevin Krolczyk, Mr. Kyle Incardona, Mr. John Bush, Mr. Leo Gonzalez, Ms. Cathy Conlee, Mr. Prentiss Madison, Mr. Robert Swearingen, and Mr. Reuben Marin.

Commission members absent: none.

Staff members present: Mr. Thomas Leeper, First Assistant City Attorney; Mrs. Stephanie Doland, Staff Planner; Mr. Martin Zimmermann, Planning Manager; Mr. Matthew Hilgemeier, Staff Planner; Mr. Randy Haynes, Senior Planner; Mr. Cody Cravatt, Development Manager; Mr. Joseph Dunn, Deputy City Manager; Mr. Paul Kaspar, City Engineer, and Ms. Maria Watson, Planning Intern.

4. PRESENTATION FROM SUPERINTENDENT DR. TOMMY WALLIS REGARDING THE BRYAN INDEPENDENT SCHOOL DISTRICT (Questions may be directed to Dr. Wallis and staff; no action will be taken).

Dr. Tommy Wallis presented and update regarding the Bryan Independent School District. Questions were directed to Dr. Wallis. No action was taken.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. **Upcoming regular meeting dates: March 3, April 7 and April 21, 2016.**
- b. **Comprehensive Plan/Parks Master Plan/Blinn Small Area Plan Update.**
 - i. **February 24, 2016 CPAC meeting, 6pm, Basement Training Room**
 - ii. **March 4, 2016, community outreach at First Friday in downtown**
 - iii. **Like us on Facebook – Blueprint 2040 Bryan Comprehensive Plan**

Mr. Zimmermann presented the staff announcements including reminders of future meeting dates. Mr. Zimmermann also provided an update on the Comprehensive Plan, Parks Master Plan, and Blinn Small Area Plan. No action was taken.

3. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF February 18, 2016 (Questions may be directed to staff; no action will be taken).

Commissioners reviewed regular meeting agenda items. Questions were directed to staff. No action was taken.

5. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

No new agenda items were requested.

6. ADJOURN.

Without objection, Chairperson Gutierrez adjourned the meeting at 5:55 p.m.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 3rd day of **March, 2016.**

Bobby Gutierrez, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Manager and Secretary to the
Planning and Zoning Commission