

Chairperson Bobby Gutierrez
Vice-Chairperson Leo Gonzalez
Parliamentarian Kevin Krolczyk

Commissioners
John Bush
Cathy Conlee
Kyle Incardona
Prentiss Madison
Reuben Marin
Robert Swearingen



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MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, JUNE 2, 2016 – 5:30 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Gutierrez called the meeting to order at 5:30pm.

Commission members present: Mr. Bobby Gutierrez, Mr. Leo Gonzalez, Mr. Kevin Krolczyk, Mr. John Bush, Ms. Cathy Conlee, Mr. Prentiss Madison, Mr. Rueben Marin, and Mr. Robert Swearingen.

Commission members absent: Mr. Kyle Incardona.

Staff members present: Paul Kasper, City Engineer; Martin Zimmermann, Planning Manager; Ms. Stephanie Doland, Staff Planner; Matthew Hilgemeier, Staff Planner; Mr. Randy Haynes, Senior Planner; Mr. Cody Cravatt; Development Manager; and Mr. Thomas Leeper, First Assistant City Attorney.

2. STAFF PRESENTATION CONCERNING THE COMPREHENSIVE PLAN UPDATE AND THOROUGHFARE PLANNING (Questions may be directed to staff; no action will be taken).

Mr. Paul Kasper, City Engineer, presented highlights of proposed Thoroughfare Plan changes as part of the Comprehensive Plan update. Questions were directed to staff. No action was taken.

3. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. **Upcoming regular meeting dates: June 16, July 7, and July 21, 2016.**
- b. **June 16, 2016 workshop to begin at 4pm for APA Commissioner training.**
- c. **Comprehensive Plan/Parks Master Plan/Blinn Small Area Plan Update**

Martin Zimmermann presented staff announcements, including a reminder that the June 16, 2016 workshop meeting will begin at 4pm for APA Commissioner training. No action was taken.

4. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF June 2, 2016 (Questions may be directed to staff; no action will be taken).

Commissioners reviewed regular meeting agenda items.

Mr. Hilgemeier announced that regular agenda item 5.b., Right-of-way Abandonment Case no. RA16-01: Unnamed public right-of-way in Martin's Addition, has been removed from Commission consideration at the request of the applicant earlier in the day.

No action was taken.

5. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

No future agenda items were requested.

6. ADJOURN.

Without objection, Chairperson Gutierrez adjourned the meeting at 6:00pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 7th day of **July, 2016**.

Bobby Gutierrez, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Manager and Secretary to the
Planning and Zoning Commission