

Chairperson Bobby Gutierrez
Vice-Chairperson Leo Gonzalez
Parliamentarian Kevin Krolczyk

Commissioners
John Bush
Cathy Conlee
Kyle Incardona
Prentiss Madison
Reuben Marin
Robert Swearingen



CITY OF BRYAN
The Good Life, Texas Style.

MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, JUNE 16, 2016 – 4:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Gutierrez called the meeting to order at 4:00 pm.

Commissioner members present: Mr. Bobby Gutierrez, Mr. Kevin Krolczyk, Mr. John Bush, Ms. Cathy Conlee, Mr. Reuben Marin, Mr. Robert Swearingen, Mr. Leo Gonzalez, Mr. Kyle Incardona, Mr. Prentiss Madison.

Staff members present: Martin Zimmermann, Planning Manager; Ms. Stephanie Doland, Staff Planner; Matthew Hilgemeier, Staff Planner; Mr. Randy Haynes, Senior Planner; Mr. Cody Cravatt; Development Manager; and Ms. Janis Hampton, City Attorney.

2. PRESENTATION BY AMERICAN PLANNING ASSOCIATION TEXAS CHAPTER HISTORIAN DAVID GATTIS CONCERNING PLANNING COMMISSIONERS' GENERAL DUTIES, COMPREHENSIVE PLANNING, ZONING, SUBDIVISION, AND NEW URBAN PLANNING TRENDS, (Commissioners may ask questions of Mr. Gattis or staff; no action will be taken).

Mr. David Gattis presented "Role and Responsibilities of the Planning & Zoning Commission", a 1.5-hour general overview of Commission duties, comprehensive planning, zoning, subdivision, and new urban planning trends. No action was taken.

City Attorney Janis Hampton entered the meeting at 4:54 pm.

3. **STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).**
 - a. **City Council action concerning Rezoning case no. RZ15-28.**
 - b. **Upcoming regular meeting dates: July 7, July 21, and August 4, 2016.**
 - c. **Comprehensive Plan Advisory Committee meeting #6 on Thursday, June 23, 2016, 6pm**
 - d. **Thoroughfare Plan Update feedback desired by July 1, 2016.**

Martin Zimmermann presented staff announcements. No action was taken.

4. **REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF June 16, 2016 (Questions may be directed to staff; no action will be taken).**

Commissioners reviewed regular meeting agenda items.

Commissioner Prentiss Madison entered the meeting at 5:48 pm.

Commissioner Gutierrez stated that we need to consider how close the proposed property of CU16-06 is to downtown Bryan. He also stated that he received two calls and one text urging denial of CU16-06.

5. **FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

Commissioner Bush requested a discussion about neighborhood conservation district zoning for a future meeting agenda.

6. **ADJOURN.**

Without objection, Chairperson Gutierrez adjourned the meeting at 5:58 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 7th day of **July, 2016.**

Bobby Gutierrez, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Manager and Secretary to the
Planning and Zoning Commission