

Chairperson Bobby Gutierrez  
Vice-Chairperson Leo Gonzalez  
Parliamentarian Kevin Krolczyk

Commissioners  
John Bush  
Cathy Conlee  
Kyle Incardona  
Prentiss Madison  
Reuben Marin  
Robert Swearingen



CITY OF BRYAN  
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## MINUTES

**BRYAN PLANNING AND ZONING COMMISSION  
WORKSHOP MEETING  
THURSDAY, JULY 21, 2016 – 5:00 P.M.  
ROOM 305, BRYAN MUNICIPAL BUILDING  
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein area a summarization of meeting procedures, not a verbatim transcription*

### **1. CALL TO ORDER.**

Chairperson Gutierrez called the meeting to order at 5:00 p.m.

Commissioner members present: Mr. Bobby Gutierrez, Mr. John Bush, Ms. Cathy Conlee, Mr. Rueben Marin, Mr. Robert Swearingen, Mr. Kevin Krolczyk, Mr. Kyle Incardona, Mr. Prentiss Madison, and Mr. Leo Gonzalez

Staff members present: Mr. Cody Cravatt, Development Manager; Ms. Stephanie Doland, Staff Planner; Mr. Randy Haynes, Senior Planner; Mr. Thomas Leeper, First Assistant City Attorney; Ben Strickland, Planning Intern.

### **4. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).**

- a. Upcoming regular meeting dates: August 4, August 18 and September 1, 2016.**
- b. Comprehensive Plan Advisory Committee meeting on Thursday, July 28, 2016, 6pm**

Mr. Cravatt gave staff announcements. Ms. Doland mentioned on Wednesday, August 17<sup>th</sup>, a revealing of the Comprehensive Plan Draft will be taking place at the Brazos Center.

*Commissioner Prentiss Madison entered the meeting at 5:15 pm.*

**5. STAFF PRESENTATION AND DISCUSSION CONCERNING STATE LAW ON LOCAL OFFICIAL'S CONFLICT OF INTEREST (Questions may be directed to staff; no action will be taken).**

Mr. Leeper gave presentation concerning State Law on Local Official's, specifically on Conflict of Interest and Affidavits. Questions were directed at staff. No action was taken

*Commissioner Gonzalez entered the meeting at 5:48 pm.*

**6. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF July 21, 2016 (Questions may be directed to staff; no action will be taken).**

Commission reviewed regular meeting agenda items and asked questions to staff. No action was taken.

**7. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

Commissioners discussed the possibility of moving Planning and Zoning Commission meetings from Thursday nights to Tuesday nights. More discussion to come in future. No action was taken.

**8. ADJOURN.**

Without objection, Chairperson Gutierrez adjourned the meeting at 5:52 p.m.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 4<sup>th</sup> day of **August, 2016.**

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Bobby Gutierrez, Chairperson  
Planning and Zoning Commission  
City of Bryan, Texas

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Martin Zimmermann, AICP  
Planning Manager and Secretary to the  
Planning and Zoning Commission