

BI-ANNUAL CIP PROCESS CYCLE

5 Year CIP Process Schedule Fiscal Year 2012												
CIP Action Item	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Collect input from Citizens, Staff, Council and Community Groups throughout the year.												
Present Status update to City Council on Active CIP Projects												
Update the cost estimates for projects in the CIP Database												
Evaluate the Projects in the database to make sure still valid												
Enter new projects into the database, developing scope and cost estimates												
Apply ranking criteria to new database projects												
Input citizen survey or other feedback into database												
Review ranking criteria and develop recommended changes (if needed)												
Present recommended changes (if any) to City Council for consideration / adoption												

5 Year CIP Process Schedule 2013												
CIP Action Item	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept
Collect input from Citizens, Staff, Council and Community Groups throughout the year.												
Evaluate existing CIP bond funds to determine available savings												
Apply Ranking Criteria to Database projects												
Develop list of ranked projects												
Obtain initial estimate of projected debt issuances for next 5 years												
Utilize ranked list of projects to draft a proposed CIP based on debt issuances												
Review CIP with City Management												
Prepare City Council Presentation												
Discuss CIP with City Council												
Modify CIP as needed												
Council Adopts 5 year CIP												