

RESOLUTION NO. 3367

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRYAN, TEXAS, APPROVING THE BIENNIAL PROCESS FOR STAFF TO FOLLOW IN THE CONTINUED DEVELOPMENT OF A 5 YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF BRYAN; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Five (5) year Capital Improvement Program refers to an adopted plan by the City Council, prepared by staff, and containing a listing of Capital Improvement Projects to be funded in that five (5) year time period; and

WHEREAS, the City of Bryan is committed to prioritizing the Capital Improvement Projects to correlate with overall community needs; and

WHEREAS, the City of Bryan will establish funding limitations for each year and develop a program that implements projects within those overall funding limits; and

WHEREAS, the Bryan City Council will vote on the five (5) year Capital Improvement Program every two (2) years in an effort to maximize resources with projects typically spanning two years with design occurring one year and construction the following year; and

WHEREAS, the Capital Improvement Projects will be technically scored based on evaluation criteria that will assign a score that can be ranked to determine the highest scoring projects; and

WHEREAS, the attached annual schedule and evaluation criteria will be utilized by City Staff to develop a five (5) year Capital Improvement Program and the process and evaluation criteria will be reviewed and modified as needed; and

WHEREAS, the measures outlined above will provide for a formalized procedure for the development of a five (5) year Capital Improvement Program in the City of Bryan to fairly evaluate each project and have them compete for limited funding to improve the infrastructure, image and public safety of the City of Bryan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRYAN THAT:

1.

The City will utilize the attached biennial schedule and evaluation criteria for preparing the Five (5) Year Capital Improvement Program.

2.

The City will implement changes to the evaluation criteria and schedule as needed.

3.

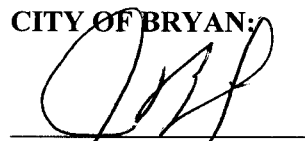
This Resolution shall be effective immediately upon its adoption.

APPROVED AND ADOPTED by the City Council of the City of Bryan, Texas, this 23rd day of August, 2011.

ATTEST:

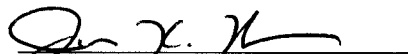


Mary Lynne Stratta, City Secretary

CITY OF BRYAN:


Jason P. Bienski, Mayor

APPROVED AS TO FORM:



Janis K. Hampton, City Attorney

BIENNIAL CIP PROCESS SCHEDULE

ODD FISCAL YEAR SCHEDULE (Example: October 2010 thru September 2011)

Collect input from citizens, staff, Council and community groups throughout the year.

OCTOBER – DECEMBER

- Evaluate existing CIP bond funds to determine available savings
- Apply ranking criteria to Database projects – Develop list of ranked projects

JANUARY–MARCH

- Obtain initial estimate of projected debt issuances for next 5 years
- Utilize ranked list of projects to draft a proposed CIP based on debt issuances

APRIL-JUNE

- Review CIP with City Management
- Prepare City Council presentation

JULY

- Discuss CIP with City Council
- Modify as needed

AUGUST – SEPTEMBER

- Council Adopts 5 year CIP

EVEN FISCAL YEAR SCHEDULE (Example: October 2011 thru September 2012)

Collect input from citizens, staff, Council and community groups throughout the year.

OCTOBER – MARCH

- Present Status update to City Council on active CIP Projects
- Update the cost estimates for projects in the CIP Database
- Evaluate the Projects in the database to make sure still valid
- Enter new projects into the database, developing scope and cost estimates
- Input citizen survey or other feedback into database
- Apply ranking criteria to Database projects – Develop list of ranked projects

APRIL- MAY

- Review ranking criteria and develop recommended changes (if needed)

JUNE - SEPTEMBER

- Present recommended changes (if any) to City Council for consideration / adoption