



CITY OF BRYAN  
Animal Center

# City of Bryan Application for Complaint

This form to be completed by the complainant. Write UNKNOWN if you do not know the answer.

For use by city only.	
Date:	Time:
Report #	
Officer:	

Complainant Information			
Name (Last, First, MI)		Date of Birth	
Address		City	State ZIP Code
Phone (Home)	Phone (Cell)	Email Address	

Animal Owner Information					
Please provide as much information as possible to ensure identification of the animal owner and to expedite the issuance of a complaint.					
Name (Last, First, MI)					
Address		City	State	ZIP Code	
Sex	Race	Height	Weight	Hair Color	Eye Color Age Other Distinguishing Characteristics
Vehicle Description (Used to help identify the animal owner)					
License Plate #	Make/Model	Color	License Plate #	Make/Model	Color

Information on Barking/Crowing/Howling	
You need to complete this section with one specific incident. Use the incident log to track all occurrences.	
Description of Animal(s) including Breed, Color, Size, Sex, Name, etc:	Number of Animals at Location:
	Has Noise Occurred Multiple Times? ( ) Yes ( ) No (Complete Incident Log)
	Date Occurred:
Time Began:	Time Ended: Estimate Total Minutes of the Occurrence:
Where was the animal when this occurred?	
Where were you when it occurred?	
What do you think caused the animal to make the noise?	

Efforts Taken to Resolve the Problem		
Did you speak with the offending animal's owner? ( ) Yes ( ) No Reaction:		
Did you leave a note for the offending animal's owner? ( ) Yes ( ) No Response:		
Did you report this to your HOA? ( ) Yes ( ) No Response:		
Have you tried using a mediation service? ( ) Yes ( ) No Response:		
Are there other witnesses? ( ) Yes ( ) No (If yes, name, address, and phone)		
Attached documents and evidence: ( ) Incident Log ( ) Audio Tape ( ) Video Tape ( ) Other:		
Printed Name	Signature	Date

Please read this before you sign. By signing this *Application for Complaint*, you are stating that during the date(s) and time(s) indicated above, the noise of this particular animal was loud, annoying and disturbed **you personally**. If legal action is taken and a trial is set at the City of Bryan Municipal Court, you will be subpoenaed and **required to testify in court** based on your verification of the evidence contained within this *Application for Complaint* and the *Complaint Log* document.