

Board of Adjustments and Appeals

- Duties:** Hears appeals on the interpretation of the International Building Codes and National Electrical Code by the City's Chief Building Official and/or Fire Marshal. The board's decisions are final. The board also reviews proposed adoptions and amendments of the Building, Electrical, and Fire Codes before consideration for adoption by City Council.
- Membership:** Composed of seven members as follows: an architect, an engineer, a member of the building construction trade, a member of the plumbing trade, a member of the mechanical trade, a master electrician and a journeyman electrician.
- Appointment:** Members are appointed to three-year terms (the journeyman electrician position is appointed to a two-year term). Members shall serve no more than two consecutive terms (the journeyman electrician position shall serve no more than three consecutive terms).
- Meetings:** This board meets on an as needed basis.
- Availability:** There are no positions available at this time.

Bryan Animal Center Advisory Committee

- Purpose:** Appointed to assist in complying with the requirements of the State of Texas Health and Safety Code, Title 10 (Health and Safety of Animals), Chapter 823 (Animal Shelters).
- Membership:** Composed of seven members as follows: a licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter, one representative from an animal welfare organization, and three at large members. There are also two ex-officio members: one City Councilmember and the Bryan ISD Superintendent.
- Appointment:** Members are appointed to two-year terms and shall serve no more than three consecutive terms.
- Meetings:** This committee is required to meet at least three times per year.
- Availability:** There are no positions available at this time.

Bryan Business Council

- Purpose:** Oversees and actively participates in the council's business of retail and hotel recruitment.
- Membership:** Composed of eleven members. Members must be Bryan residents and should have an extensive knowledge of the community. A business background and a basic understanding of economic development principles are also helpful.
- Appointment:** Members are appointed to three-year staggered terms and shall serve no more than two consecutive terms.
- Meetings:** This council typically meets monthly.
- Availability:** There are no positions available at this time.

Bryan Cemeteries Advisory Board

- Purpose:** Advises the City Council on all matters pertaining to the aesthetics and operations of the municipal cemeteries.
- Membership:** Composed of seven members as follows: five of the seven members must be citizens of Bryan and two of the seven members must be property owners in any of the city owned cemeteries, regardless of his or her residency. In some instances, these qualifications may overlap.
- Appointment:** Members are appointed to two-year staggered terms and shall serve no more than three consecutive terms.
- Meetings:** This board meets monthly.
- Availability:** There are no positions available at this time.

Bryan Texas Utilities Board

- Purpose:** Sets policy for, manages, operates and controls the city's electric utility.
- Membership:** Composed of seven members as follows: a residential customer of the city; a commercial customer of the city (or employed by a commercial customer of the city); two persons who have experience and expertise in the field of marketing, finance, law or engineering; and three persons who have experience in electric generation, transmission or distribution.
All of the members of the board shall be qualified voters within the State of Texas and residents of the Bryan Texas Utilities electric utility service area, Brazos County or have a commercial account with Bryan Texas Utilities.
- Appointment:** Members are appointed to three-year staggered terms.
- Meetings:** This board typically meets monthly.
- Availability:** There are no positions available at this time.

Bryan – College Station Public Library System

- Purpose:** Acts as an advisory board to the city council.
- Membership:** Composed of eight members as follows: four members from the city of Bryan and four members from the city of College Station.
- Appointment:** Members are appointed to two-year staggered terms and shall be subject to all requirements and provisions applicable to all board or committee members as may be established by the city council.
- Meetings:** This board typically meets every other month unless additional meetings are needed.

Building and Standards Commission

- Purpose:** Hears and determines cases concerning alleged violations of city ordinances, as authorized by Chapter 54, Subchapter C, Texas Local Government Code.
- Membership:** The commission is composed of a five-member panel with two alternate members who serve in the absence of regular members.
- Appointment:** Members are appointed to two-year terms with a maximum of three consecutive terms.
- Meetings:** This commission typically meets as needed on the fourth Monday of the month at 5:30 pm.
- Availability:** There are no positions available at this time.

City of Bryan Audit Committee

- Purpose:** Monitors the integrity of the city's financial records reporting process, the systems of internal controls regarding finance, accounting and legal compliance, the independence and performance of the city's independent auditors, and the internal audit process.
The committee also provides a whistleblower mechanism and conducts special investigations, and an avenue of communication among the independent auditors, management, the internal auditing department and the City Council.
- Membership:** The committee is comprised of five members, three council members and two citizens of Bryan. All members of the committee shall have a basic understanding of finance and accounting and be able to read and understand fundamental financial statements, and if possible, at least one member of the committee shall have accounting or related financial management expertise.
- Appointment:** Members are appointed to two-year terms with a maximum of three consecutive terms.
- Meetings:** This commission meets at least four times annually, or more frequently as circumstances dictate.
- Availability:** There are no positions available at this time.

City of Bryan-Brazos County Economic Development Foundation, Inc.

- Purpose:** Organized to promote the common good and general welfare of the local Governments, including without limitations, economic development.
- Membership:** Composed of nine members as follows: Mayor of Bryan, and three appointees by Bryan, the Brazos County Judge, and three appointees by the Brazos County Commissioner's Court and one member representing the Twin Cities Endowment, Inc., Board (this member is picked by TCE and only votes in the instance of a tie).
Members representing Bryan must be Bryan residents and should have an extensive knowledge of the community. A business background and a basic understanding of economic development principles are also helpful.
- Appointment:** Members are appointed to two-year staggered terms and shall serve no more than three consecutive terms.

Meetings: This foundation typically meets monthly.
Availability: There are no positions available at this time.

Civil Service Commission

Purpose: Sets policy for Police and Fire Department personnel in compliance with the Fire and Police Civil Service Act (Chapter 143 of the Texas Local Government Code).
Membership: The commission is comprised of three members. All members of the commission must be a United States citizen, a resident of Bryan for a period of more than three years, over the age of 25, and shall not have held any public office within the previous three years.
Appointment: Members are appointed to three-year terms with a maximum of two consecutive terms.
Meetings: This commission meets at least annually, or more frequently as circumstances dictate.
Availability: There are no positions available at this time.

Commissioners of Housing Authority

Purpose: Acts as an advisory panel to the Bryan Housing Authority, to ensure that safe and sanitary dwellings and surrounding are available to low income groups.
Membership: The commission is comprised of five members composed of one tenant commissioner and four regular commissioners serving two-year terms.
Appointment: Members are appointed to two-year terms with a maximum of two consecutive terms.
Meetings: This commission typically meets monthly.
Availability: There are no positions available at this time.

Community Development Advisory Committee

Purpose: Serves as an advisory body to the City Council on the use and distribution of Federal Community Development Block Grant (CDBG) funds, which are available to the City on a yearly basis. The committee also develops a community development plan to use in setting priorities for funding requests and holds public hearings as needed.
Membership: The commission is comprised of seven members. Experience in working with programs for low-income people and a background in real estate, building construction, education or economic development are helpful but not required.
Appointment: Members are appointed to two-year terms with a maximum of three consecutive terms.
Meetings: This committee meets the second Tuesday of the month unless otherwise determined by the committee.

Availability: There are no positions available at this time.

Design Review Board

- Purpose:** Holds public hearings, hears appeals, authorizes variances, and takes other actions concerning building design matters as authorized by city ordinance. Makes recommendations to and advise the city council on matters involving building design standards and building design guidelines.
- Membership:** The board is comprised of five members consisting of two register architects, two planning and zoning commission members, and one or two contractors, builders or developers.
- Appointment:** Members are appointed to three-year terms with a maximum of two consecutive terms.
- Meetings:** This commission meets as needed.
- Availability:** There are no positions available at this time.

Historic Landmark Commission

- Purpose:** Hears and determines cases involving the construction, reconstruction, alteration, restoration, rehabilitation, relocation, demolition, or any change visible from a public right-of-way of any historic property within a Historic Preservation Overlay District, recommends historic landmark designations for certain buildings, structures, sites, districts, areas or lands in the city to the Planning and Zoning Commission and city council.
- Membership:** The board is comprised of seven members as follows: a member of a local historic commission or historic preservation group, registered architect residing within Brazos County, a resident or property owner in the east side historic district, a resident or property owner in the downtown historic district, and three at-large members. Members should be residents of Brazos County and the city if possible. All members should have knowledge and experience in the architectural, cultural, social, economic, ethnic or political history of the city.
- Appointment:** Members are appointed to three-year terms with a maximum of two consecutive terms.
- Meetings:** This commission meets the second Wednesday of each month at 5:30 pm.
- Availability:** There are no positions available at this time.

Joint Relief Funding Review Committee

- Purpose:** Competitive process including reviewing and ranking of Community Development Block Grant public service applications. Recommendations,

included in the annual Consolidated Action Plan, are sent to the City Council for final approval.

Membership: The board is comprised of three members from Bryan and three members from College Station.

Appointment: Members are appointed to three-year terms with a maximum of two consecutive terms.

Meetings: This committee meets weekly from April-June.

Availability: There are no positions available at this time.

Parks and Recreation Advisory Board

Purpose: Serves in an advisory capacity concerning park planning, development and maintenance, recreation programming, golf course maintenance, and matters of policy pertaining to the delivery of leisure services to the residents of Bryan.

Membership: The board is comprised of nine members. It is beneficial for members to have experience or formal education in one of more of the following: park planning and design, landscape architecture, facility construction, facility maintenance, beautification projects, and organization and implementation of recreational activities.

Appointment: Members are appointed to two-year terms with a maximum of three consecutive terms.

Meetings: This committee meets once a month.

Availability: There are no positions available at this time.

Planning and Zoning Commission

Purpose: Holds public hearings and decides or makes recommendations to the city council concerning planning and zoning matters including rezonings, conditional use permits, mater plans, development-related ordinance revisions or variances and exceptions, subdivision plats, street and alley abandonments, easement releases, annexations, and comprehensive plan amendments.

Membership: The commission is comprised of nine members. Members should possess a basic understanding of municipal planning, real estate development, management, political processes, building development and economic development.

Appointment: Members are appointed to three-year terms with a maximum of two consecutive terms.

Meetings: This committee typically meets on the first Thursday of the month at 5:00 pm, and as needed.

Availability: There are no positions available at this time.

Research Valley Partnership Board

- Purpose:** Responsible for promoting and facilitating activities that enhance the economic base throughout the region without regard to municipal boundary, with daily operation emphasis on the recruitment of new non-retail business. Improved employment opportunities throughout the County which either directly or indirectly benefit the low and moderate sectors of the workforce is a primary objective.
- Membership:** The board is comprised of fourteen members, plus two ex-officio members and one non-voting member. The City of Bryan contributes three members and one must be an elected official.
- Appointment:** Members are appointed to three-year terms.
- Meetings:** This committee meets once a month.
- Availability:** There are no positions available at this time.

Senior Advisory Committee

- Purpose:** Responsible for serving in an advisory capacity concerning activities, events, or programs for senior citizens, as well as issues or concerns specifically impacting seniors. This committee reports to the Parks and Recreation Advisory Board.
- Membership:** The board is comprised of at least six but no more than 22 members and must be 55 years of age or older. Members must reside within the City limits.
- Appointment:** Members are appointed to two-year terms with a maximum of two consecutive terms.
- Meetings:** This committee meets once a month.
- Availability:** There are no positions available at this time.

Zoning Board of Adjustment

- Purpose:** Hears and determines appeals regarding the alleged error on any order, requirement, decision or determination made by an administrative official in the enforcement of the Zoning Ordinance. Hears and determines cases involving requests for reconstruction, extension, or enlargement of a building occupied by a nonconforming use or building, on the lot or tract occupied by such a building. Hears and determines requests for variance from the requirements of the Zoning Ordinance. Hears and determines requests for variances from the Sign Ordinance. Serves as the City's Oil and Gas Board of Appeal and hears and determines appeals where it is alleged there is an error or abuse of discretion regarding the issuance of an oil or gas well permit.
- Membership:** The board is comprised of five regular members and two alternate members.
- Appointment:** Members are appointed to two-year staggered terms.
- Meetings:** This board typically meets as needed on the second Thursday of the month at 5:30 pm.
- Availability:** There are no positions available at this time.