



CITY OF BRYAN VOLUNTEER APPLICATION

Please complete thoroughly. Type or print legibly in ink and return by mail, fax or email to:
 City of Bryan - City Secretary's Office
 Volunteer Coordinator
 P.O. Box 1000; Bryan, TX 77805
 Fax: (979) 209-5003 E:mail: citysecretaryweb@bryantx.gov

Today's Date (mm/dd/yy):		Date available to begin volunteering (mm/dd/yy):	
PERSONAL INFORMATION			
Last Name, First Name, Middle Name:			
Other names used on official records (maiden, alias, etc.):			
Are you at least 18 years of age? <input type="checkbox"/> YES <input type="checkbox"/> NO		Date of Birth (mm/dd/yyyy):	
Present Address (include City, State, Zip):			
Home Phone #: ())	Alternate Phone # ())	E-mail:	
Are you a current or former employee of the City of Bryan or BTU? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF 'Yes', please provide the following:	
Dates of Employment:		Position/Department:	
Reason for Leaving:			
Have you ever been charged with or have charges pending for an offense that resulted in a conviction, probation, community supervision or deferred adjudication? (NOTE: This includes DWI, DUI, driving while license suspended, reckless driving and other charges related to driving.) <input type="checkbox"/> YES <input type="checkbox"/> NO			
If 'Yes', please provide the following information: (If more room is needed, provide on back or attach additional pages)			
Date (mm/dd/yy)	Nature of Offense	Name of Court	Disposition of Case
IMPORTANT: A conviction record will not necessarily bar you from volunteer work. Factors such as nature of offense, date, and relationship between the offense and the position for which you are applying will be considered. However, a false statement or omission of any information will bar future volunteer work.			
In Case of Emergency, Contact the Following:			
Emergency Contact Name:		Primary Phone:	
Relationship:		Alternate Phone:	

VOLUNTEER INFORMATION

How did you find out about the City of Bryan's Volunteer Program?

Have you volunteered for the City of Bryan before? Yes No If 'Yes', when & where?

Are you interested in one or more volunteer positions currently posted on the website? Yes No

If 'Yes', please specify:

If 'No', please tell us your area of interest:

Are you volunteering with a group or organization? Yes No List group/organization name:

Are you interested in volunteering for a specific City of Bryan event? Yes No List event name & date(s) below:

Event Name:

Date(s) of Event:

Please specify the date(s), days (Monday-Sunday) and hours you are available to volunteer:

When can you begin volunteer work?

Do you have a certain number of hours that you need to complete? Yes No If 'Yes', how many hours?

Do you have a deadline in which to complete your volunteer work? Yes No If 'Yes', by what date?

Based on your understanding of the Volunteer Program and your areas of interest, will you require a reasonable accommodation to participate as a volunteer? Yes No

If 'Yes', what reasonable accommodations would be needed to assist you in this area?

ADDITIONAL INFORMATION

Are you related to any current City of Bryan (or BTU) employee? YES NO

If 'Yes', please provide name, department and relationship:

The City of Bryan (City) Charter prohibits certain relatives of City Councilmembers from being employed by or volunteering for the City. Please read the list below of current City Councilmembers and their spouses and then answer the following question: Are you or your spouse related to a City Councilmember or his/her spouse by blood or by marriage? Yes No

Andrew Nelson	Shelley (Hunt) Nelson
Reuben Marin	
Prentiss Madison	Patricia (Thompson) Madison
Greg Owens	Julie (Tschatschula) Owens
Mike Southerland	Tana (Boudreaux) Southerland
Ben Hardeman	Nancy (Pursell) Hardeman
Buppy Simank	Jennifer (Yerrington) Simank

If 'Yes', please provide name and relationship:

If 'No', please note that it is your responsibility to inform the City if the situation changes.

VOLUNTEER ACKNOWLEDGEMENT

The statements made by me in this application are true and complete to the best of my knowledge, and I understand it is subject to verification by the City of Bryan. I understand that any false information, omissions of facts or misrepresentations may disqualify me from volunteer work with the City of Bryan or immediate release from volunteer work.

I understand that a criminal history check will be administered as well as verification of any information provided as part of the volunteer process, such as reference checks, etc.

By signing below, I certify that I have read and agree with these statements.

Note: You may mail, e-mail or fax the application; however, a handwritten signature is required.

Signature

Date

Parent/Guardian Signature (if under 18)

Date

Parent or Guardian Printed Name

VOLUNTEER AGREEMENT AND WAIVER OF LIABILITY

I voluntarily assume full responsibility for any risk of loss, property damage or personal injury that may be sustained by me by participating in such activity.

FOR MYSELF, MY HEIRS, ASSIGNS, REPRESENTATIVES AND ANYONE ELSE CLAIMING ON BEHALF OF OR THROUGH ME, I HEREBY RELEASE, INDEMNIFY, AND HOLD HARMLESS THE CITY, AND ITS OFFICERS, SERVANTS, AGENTS, OR EMPLOYEES FROM ANY AND ALL LIABILITY, CLAIMS, DEMANDS, ACTIONS, AND CAUSES OF ACTION (INCLUDING CLAIMS FOR COURT COSTS AND ATTORNEY'S FEES) WHATSOEVER ARISING OUT OF OR RELATED TO ANY LOSS, DAMAGE OR INJURY, INCLUDING DEATH, THAT MAY BE SUSTAINED BY ME OR TO ANY PROPERTY BELONGING TO ME, WHETHER CAUSED BY THE NEGLIGENCE OF THE CITY OR OTHERWISE, WHILE VOLUNTEERING, OR WHILE IN, ON OR UPON ANY CITY PREMISES. I FULLY UNDERSTAND THAT WORKER'S COMPENSATION INSURANCE DOES NOT INSURE ME AND HEREBY WAIVE ALL CLAIMS OR CAUSES OF ACTION FOR PHYSICAL INJURY OR ILLNESS THAT MAY ACCRUE BY VIRTUE OF MY SERVICE TO AND FOR THE CITY OF BRYAN. ___ _Initial

In the event that I am placed as a volunteer with the City of Bryan, I understand that I will be required to comply with all of the City's rules, policies and regulations.

I fully understand that if my services are no longer needed, or my performance is not acceptable, for any reason, the City of Bryan has the right to terminate my services as volunteer at any time, with or without notice. ___ _Initial

I specifically acknowledge that:

- I shall receive no compensation whatsoever for performing work for and on behalf of the City. All activities observed, undertaken or performed by me shall be performed without promise, expectation or receipt of compensation for services rendered and without expectation, promise, or representation, expressed or implied, of employment with the City of Bryan.
- ***I will notify the City of Bryan if a relationship to a City of Bryan Councilmember or their spouse is created after the date of this agreement. I understand that if an individual to whom I (or my spouse) am related by blood or marriage within a prohibited degree is elected to the City Council (or the relationship is with the City Councilmember's spouse), I will no longer be allowed to volunteer my services with the City of Bryan.***
- During my service for and on behalf of the City I may be privy to confidential and sensitive information. I understand and agree that privileged and confidential information shall not be repeated, disseminated or disclosed by me in any manner and that if I breach the confidentiality of the City, my services as a volunteer will be terminated, and that I may be subject to civil and/or criminal sanctions.
- I understand that I may be required to submit to and successfully pass a medical examination and/or drug test by a physician and laboratory selected by and at the expense of the City of Bryan in case of serious accident, injury, or death related to my service as a volunteer.
- Volunteers under the age of 18 will be required to have a parent or legal guardian complete a Minor Work Release form.

By signing below, I acknowledge and represent that I have read the foregoing, understand it, and sign it voluntarily as my own free act and deed; no oral representations, statements or inducement, apart from the foregoing written agreement, have been made; I am and fully competent; and I execute this agreement for full, adequate and complete consideration fully intending to be bound by the same.

Signature

Date

Parent/Guardian Signature (if under 18)

Date

Parent or Guardian Printed Name