



CITY OF BRYAN
The Good Life, Texas Style.

May 28, 2010

U.S. Department of Housing and
Urban Development
Texas State Office
Office of Community Planning and Development
Attention: Robert Beck, CPD Representative
1301 Fannin, Suite 2200
Houston, Texas 77002

Re: Request for Substantial Amendment to the 2007 and 2008 Consolidated Action Plan

Dear Mr. Beck:

Enclosed are proposed amendments to the City of Bryan's Community Development Services Department 2007 and 2008 Consolidated Action Plans (CAP) for the Community Development Block Grant (CDBG) and Home Investment Partnership Program Grant (HOME). These are the steps that have been taken to support the substantial amendments:

- In November of 2009, staff discussed with the Houston CPD office how to best utilize unspent HOME administrative funds from prior years. It was determined that since no more than 10% of the current year HOME grant may be expended for administrative purposes, re-allocating the unused administrative funds from previous years to HOME projects would allow the City to best make use of the funds.
- Approval was requested and received from the Houston CPD office to allow an increase of \$3,746.21 from project funding for the 2008 program year based on CPD Notice 97-9 item III (J) for the 2007 administrative funds. At the end of the 2008 program year the 2007 administrative remaining balance was \$29,434.21 (the original administrative allocation was \$43,970.85 + \$3,746.21 increase stated above - \$18,282.80 for 2008 administrative expenses).
- A legal notice was published on January 26, 2010 in the Bryan College Station, Texas *Eagle* newspaper regarding a public hearing to re-allocate the remaining 2007 and 2008 administrative funds. Following the City's Citizens Participation Plan, the Community Development Advisory Committee (CDAC) held the public hearing on February 11, 2010 to receive public comments regarding the re-allocation of \$29,434.21 remaining 2007 administrative funds and \$42,706.60 remaining 2008 funds. No public comments were received. The CDAC committee discussed and agreed with staff recommendations that \$5,000 be re-allocated to a Community Housing Organization Operating Funds Project and \$24,434.21 be re-allocated to the established Down Payment Assistance program project for the 2007 funds and that the 2008 administrative funds of \$42,706.60 be re-allocated to the established Down Payment Assistance program project.

