



City of Bryan Community Development Services Department

COMMUNITY DEVELOPMENT BLOCK GRANT EMERGENCY ASSISTANCE SPECIAL ECONOMIC DEVELOPMENT GRANT PROGRAM

SMALL BUSINESS WORKING CAPITAL JOB LOSS PREVENTION PROGRAM

In Support of Infectious Disease Response

Guidelines Summary: Bryan-headquartered for-profit small businesses affected by closures or interruptions because of social distancing requirements as part of the infectious disease response necessary to slow the spread of COVID-19 may be eligible for federal Community Development Block Grant (CDBG) working capital funds to create and/or retain jobs for Low to Moderate Income employees. These funds are made available through the U.S. Department of Housing and Urban Development (HUD), and administered through the City of Bryan Community Development Services Department. The purpose of this program is to provide immediate liquidity to Bryan small businesses, including Minority and Women-Owned businesses, at risk of job loss for low to moderate-income employees through direct one-time grants. These grants may be used to pay fixed debts, payroll, accounts payable and other bills necessary for the business to ensure retention of jobs for LMI employees. However, CDBG funds must be utilized as a last resort, and may not duplicate other sources of funds.

MORE INFO & APPLY HERE: <https://www.bryantx.gov/community-development/community-development-programs/#covid-grant>

Participant Requirements:

- Participant businesses must employ primarily (51%) low- to moderate-income (LMI) employees, as determined by percentage of full-time equivalent (FTE) work hours, household size and income on the following table:

Household #	1	2	3	4	5	6	7	8
Max. Income 6-1-2021	\$38,550	\$44,050	\$49,550	\$55,050	\$59,500	\$63,900	\$68,300	\$72,700

- Businesses must be headquartered within the City of Bryan jurisdictional city limits, have at least one (1) and fewer than 500 employees.
- The business must have been in operation for at least two (2) years;
- Business must have experienced closure and/or significant business reduction on or after March 13, 2020 as a result of infectious disease social distancing requirements;
- The business does not intend to relocate jobs, facilities or operations (either from Bryan to another community, or from another community to Bryan) if CDBG grant funding is provided;
- Is at risk of job loss for low to moderate income employees, and intends to use CDBG funds to create or retain at least one Low to Moderate Income FTE job;
- All business owners are U.S. Citizens, Permanent U.S. Residents, or otherwise Qualified Aliens lawfully present in the U.S.;
- Businesses should exhibit reasonable credit as determined by Dun and Bradstreet (DNBi), or alternatively, reasonable credit must be exhibited by business principals and/or guarantors from the Credit bureaus;
- All employees are U.S. Citizens, Permanent U.S. Residents, or otherwise Qualified Aliens lawfully present and eligible to work in the U.S.;
- All business owners owe no delinquent student loans or delinquent child support;
- The business and all business owners owe no delinquent federal or state taxes;
- The business and its principals have no active exclusions in the System for Award Management;
- The business location is appropriately zoned for the current business activity.

Assistance Amounts: The following table summarizes the grant amounts available based on number of employees:

Number of Employees	Maximum Grant Amount
1 – 5	\$10,000
6 – 10	\$20,000
11 +	\$30,000

CDBG grant funds may not be used to pay delinquent property taxes, late fees of any kind, or delinquent amounts owed to BTU, or the City of Bryan (loans, citations, or fines). Approval for assistance is on a first come, first served basis of those meeting all eligibility requirements and is contingent upon availability of funds. For more information, contact: Art Roach (979) 209-5175 or aroach@bryantx.gov

