



**CITY OF BRYAN MUNICIPAL COURT**

401 S. Tabor Ave., Bryan, TX 77803

Phone: (979) 209-5400

Fax: (979) 731-1760

**DEFENSIVE DRIVING REQUEST – BY MAIL:** NOTE THAT THIS REQUEST MUST BE RECEIVED BY THE COURT OR POSTMARKED WITHIN 10 BUSINESS DAYS OF RECEIVING YOUR CITATION OR YOU LOSE YOUR RIGHT TO REQUEST DEFENSIVE DRIVING FOR DISMISSAL OF YOUR CITATION. **THIS OPTION CANNOT BE PAID THROUGH THE ONLINE SYSTEM.**

CITATION # \_\_\_\_\_ DATE OF OFFENSE: \_\_\_\_\_ CAUSE # (office use only) \_\_\_\_\_

OFFENSE: \_\_\_\_\_

STATE OF TEXAS VS. \_\_\_\_\_  
(FULL NAME)

ADDRESS: \_\_\_\_\_  
(INCLUDE APT #) (CITY) (STATE) (ZIP CODE)

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
(HOME) (CELL)

**APPLICATION FOR DEFENSIVE DRIVING**

I hereby enter my appearance on the above named offense;

I understand that I have the right to a jury trial. I hereby waive my right to a jury trial, enter a plea of **NO CONTEST** or **GUILTY** (circle one), and elect under Article 45.0511, Code of Criminal Procedure, to take a driving safety course.

I understand that I must:

1. Present to the court a valid (non-commercial) Texas driver license or permit, or proof that I am a member, the spouse of, or dependent child of a member, of the United States military forces serving on active duty (*send a copy with this request*).
2. Present to the court proof of financial responsibility (vehicle liability insurance) (*send a copy with this request*).
3. Pay **\$114.00** state fees (**\$139.00** if in a school zone), which includes a \$10.00 administrative fee, and send it to the court with this request. Acceptable forms of payment via mail include: Money Order or Cashier’s Check made payable to: Bryan Municipal Court. **Personal checks are NOT accepted.**
4. Take a Driving Safety Course approved by the Texas Department of Licensing and Regulations (TDLR). For a list of approved courses, please contact the TDLR at (512) 463-6599 or you may view their website at: [www.tdlr.texas.gov/](http://www.tdlr.texas.gov/). (If operating a motorcycle, a Motorcycle Operator’s Training Course approved by the Department of Public Safety (DPS) may be obtained by visiting the website: [www.txdps.state.tx.us/msb/traininglocations/](http://www.txdps.state.tx.us/msb/traininglocations/)).
5. Present to the court the original signed “Court” copy of the Certificate of Completion from a TDLR approved **Driving Safety Course** (or DPS approved **Motorcycle Operator’s Training Course**) within 90 days of the Court granting this request.
6. Present to the court the original certified copy (type 3A) of my Driver Record from the DPS within 90 days of the Court granting this request. You may visit [www.bryantx.gov/municipal-court/](http://www.bryantx.gov/municipal-court/) and select the “Texas DPS Application for Copy of Driver Record” link on the website to order and print the driver record online immediately for **\$12.00** or you may print the Driver Record Request Form (PDF) and submit request via mail with a \$10.00 money order or check to: Texas Department of Public Safety.
7. Promptly report any change of address to the court.

I, **swear under oath** that I am not in the process of taking a driving safety course under Article 45.0511, Code of Criminal Procedure, nor have I completed a course under that section within 12 months preceding the date of my current offense that is not yet reflected on my driver’s record as maintained by the Texas Department of Public Safety for the dismissal of a citation.

I have not made a request, or I hereby withdraw my request, to the State of Texas for discovery of documents, items, and information pursuant to Article 39.14 C.C.P.

\_\_\_\_\_  
Defendant’s Signature

Sworn to and subscribed before me, the undersigned authority on \_\_\_\_\_

\_\_\_\_\_  
Today’s Date

(SEAL)

\_\_\_\_\_  
Notary Public in and for the State of Texas