

Chairperson Scott Hickle
Vice-Chairperson Pete Bienski
Parliamentarian Nancy Hardeman



Commissioners
Michael Beckendorf
Leo Gonzalez
Bobby Gutierrez
Kevin Krolczyk
Prentiss Madison
Robert Swearingen

MINUTES

BRYAN PLANNING AND ZONING COMMISSION WORKSHOP MEETING THURSDAY, DECEMBER 4, 2014 – 5:30 P.M. ROOM 305, BRYAN MUNICIPAL BUILDING 300 SOUTH TEXAS AVENUE, BRYAN, TEXAS

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Hickle called the meeting to order at 5:40 p.m.

Commission Members Present: Mr. Scott Hickle, Mr. Pete Bienski, Mr. Kevin Krolczyk, Mr. Robert Swearingen, Mr. Leo Gonzalez, Mr. Bobby Gutierrez, Mr. Michael Beckendorf, and Ms. Nancy Hardeman.

Commission Members Absent: Ms. Prentiss Madison.

Staff Members Present: Mr. Martin Zimmermann, Planning Manager; Ms. Lauren Crawford, First Assistant City Attorney; Ms. Megan Hancock, Staff Assistant; Randy Haynes, Senior Planner; Mr. Cody Cravatt, Development Manager; and Mr. Paul Kaspar, City Engineer.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. **Upcoming regular meeting dates: January 15, February 5, and February 19, 2015.**
- b. **City of Bryan Volunteer Reception Breakfast, December 5, Phillips Event Center at Briarcrest, 1929 Country Club Drive, 7am – 8:30am.**

Mr. Zimmermann announced that a special Planning and Zoning Commission meeting will be held on December 18, 2014 at 12:00 p.m.

3. **PLANNING AND ZONING COMMISSION SUBCOMMITTEE UPDATES (Questions may be directed to staff; no action will be taken).**
 - a. **Subdivision Ordinance Update (Hardeman/Krolczyk).**
 - b. **Comprehensive Plan Update (Bienski/Hardeman/Hickle).**
 - c. **Off-Street Parking for Multi-Family Developments (Beckendorf/Gonzalez/Gutierrez).**
 - d. **Zoning/Land and Site Development Ordinance Updates (Hardeman/Madison).**
 - e. **Rezoning/Conditional Use Permit Process Changes (Hardeman/Krolczyk/Gutierrez).**

Mr. Zimmermann provided subcommittee updates. No action was taken.

4. **REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF DECEMBER 4, 2014 (Questions may be directed to staff; no action will be taken).**

Commissioners reviewed agenda items. No action was taken.

5. **FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

6. **ADJOURN.**

Without objection, Chairperson Hickle adjourned the meeting at 5:57 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 15th day of **January, 2015**.

A. S. Hickle, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Manager and Secretary to the
Planning and Zoning Commission