

Chairperson Scott Hickle  
Vice-Chairperson Pete Bienski  
Parliamentarian Nancy Hardeman



Commissioners  
Leo Gonzalez  
Bobby Gutierrez  
Kyle Incardona  
Kevin Krolczyk  
Prentiss Madison  
Robert Swearingen

## MINUTES

### **BRYAN PLANNING AND ZONING COMMISSION WORKSHOP MEETING THURSDAY, APRIL 16, 2015 – 5:00 P.M. ROOM 305, BRYAN MUNICIPAL BUILDING 300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

#### **1. CALL TO ORDER.**

Chairperson Hickle called the meeting to order at 5:07 p.m.

Commission Members Present: Mr. Scott Hickle, Mr. Pete Bienski, Mr. Robert Swearingen, Mr. Bobby Gutierrez, Mr. Prentiss Madison, Ms. Nancy Hardeman, and Mr. Kevin Krolczyk.

Commission Members Absent: Mr. Kyle Incardona, and Mr. Leo Gonzalez.

Staff Members Present: Mr. Martin Zimmermann, Planning Manager; Ms. Lauren Crawford, First Assistant City Attorney; Mr. Scott Perkes Planning Intern; Randy Haynes, Senior Planner; Ms. Maggie Dalton, Staff Planner; Mr. Matthew Hilgemeier, Staff Planner; and Mr. Joey Dunn, Deputy City Manager.

#### **2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).**

- a. **Upcoming regular meeting dates: May 7 and May 21.**
- b. **Joint meeting with City of College Station's Planning and Zoning Commission on May 18, Bryan Council Chambers, 300 S. Texas Avenue, 11:30a.m. – 1p.m.**
- c. **Annual joint meeting with City Council: May 12, May 26, or June 9.**

Mr. Zimmermann provided meeting reminders and advised that Council Chambers will be undergoing substantial renovations during June and July and that Commission meetings during those months will most likely be held in the basement training room.

**3. STAFF PRESENTATION CONCERNING THE STATUS OF NON-SUBSTANTIVE CORRECTIONS TO BRYAN CODE OF ORDINANCES CHAPTER 62, LAND AND SITE DEVELOPMENT, AND CHAPTER 130, ZONING (Questions may be directed to staff, no action will be taken).**

Mr. Zimmermann presented information concerning the status of proposed non-substantive corrections to Bryan Code of Ordinances Chapters 62 and 130 and advised that the item will be scheduled for formal consideration by the Commission during the May 7 regular meeting.

Questions were directed to staff, no action was taken.

**4. STAFF PRESENTATION CONCERNING THE CITY COUNCIL'S ETHICS POLICY (Questions may be directed to staff, no action will be taken).**

Ms. Crawford presented information concerning the City Council's Ethics Policy. Questions were directed to staff, no action was taken.

*Commissioner Madison entered the meeting at 5:36 pm.*

**5. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF APRIL 16, 2015 (Questions may be directed to staff, no action will be taken).**

Commissioners reviewed the regular meeting agenda items.

Questions were directed to staff. No action was taken.

**6. STAFF PRESENTATION, DISCUSSION AND DIRECTION TO STAFF CONCERNING PLANNING AND ZONING COMMISSION SUBCOMMITTEE WORK AND THE COMMISSION'S PLAN OF WORK FOR 2015.**

Chairperson Hickle advised that, in the interest of time, this agenda item will be rescheduled for discussion during the Commission's next scheduled workshop meeting.

**7. PLANNING AND ZONING COMMISSION SUBCOMMITTEE UPDATES (Questions may be directed to staff, no action will be taken).**

- a. Subdivision Ordinance Update (Hardeman/Krolczyk).**
- b. Comprehensive Plan Update (Bienski/Hardeman/Hickle).**
- c. Off-Street Parking for Multi-Family Developments (Gonzalez/Gutierrez).**
- d. Zoning/Land and Site Development Ordinance Updates (Hardeman/Madison).**

Chairperson Hickle advised that, in the interest of time, this agenda item will be rescheduled for discussion during the Commission's next scheduled workshop meeting.

**8. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

No items were requested.

Commissioners thanked staff for their hard work on the Bryan Health and Wellness District Plan that was unanimously adopted by the City Council earlier in the week.

**9. ADJOURN.**

Without objection, Chairperson Hickle adjourned the meeting at 5:58 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 7<sup>th</sup> day of **May, 2015**.

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A. S. Hickle, Chairperson  
Planning and Zoning Commission  
City of Bryan, Texas

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Martin Zimmermann, AICP  
Planning Manager and Secretary to the  
Planning and Zoning Commission