

Chairperson Scott Hickle  
Vice-Chairperson Bobby Gutierrez  
Parliamentarian Nancy Hardeman



Commissioners  
Leo Gonzalez  
Kyle Incardona  
Kevin Krolczyk  
Prentiss Madison  
Robert Swearingen

CITY OF BRYAN  
*The Good Life, Texas Style.™*

**MINUTES**

**BRYAN PLANNING AND ZONING COMMISSION  
WORKSHOP MEETING  
THURSDAY, JULY 16, 2015 – 5:00 P.M.  
ROOM 305, BRYAN MUNICIPAL BUILDING  
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer:     *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

**1. CALL TO ORDER.**

Chairperson Hickle called the meeting to order at 5:08 p.m.

Commission members present: Mr. Scott Hickle, Mr. Bobby Gutierrez, Mr. Kevin Krolczyk, Mr. Kyle Incardona, Ms. Nancy Hardeman, Mr. Prentiss Madison, and Mr. Leo Gonzalez.

Commission member absent: Mr. Robert Swearingen.

Staff members present: Mr. Martin Zimmermann, Planning Manager; Ms. Lauren Crawford, First Assistant City Attorney; Mr. Scott Perkes, Planning Intern, Mr. Randy Haynes, Senior Planner; Mr. Matthew Hilgemeier, Staff Planner; Ms. Stephanie Killam, Staff Planner; Mr. Cody Cravatt, Development Manager; and Mr. Mark Jurica, Treatment and Compliance Manager.

**2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).**

**a. Upcoming regular meeting dates: August 6, August 20, and September 3.**

Mr. Zimmermann presented the staff announcements in addition to:

- introducing Ross Brady as the new Executive Management Intern; and
- announcing the changed City Council date from August 11<sup>th</sup> to August 4<sup>th</sup> 2015; and
- giving an update on the Comprehensive Plan Update process.

By consensus Commissioners recommended that Commissioners Hickle and Hardeman be nominated to serve on the Comprehensive Plan Advisory Committee, subject to City Council's approval.

Ms. Lauren Crawford announced her departure from the City of Bryan. Ms. Crawford will continue her career with the City of Louisville, Texas. The Commission thanked Ms. Crawford for her service and wished her luck on her future endeavors.

**3. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF JULY 16, 2015 (Questions may be directed to staff, no action will be taken).**

Commissioners reviewed the regular meeting agenda items.

Questions were directed to staff. No action was taken.

**4. STAFF PRESENTATION CONCERNING ACTIVITIES OF THE CODE ENFORCEMENT DEPARTMENT (Questions may be directed to staff; no action will be taken).**

Mr. Mark Jurica presented information concerning activities of the code enforcement department.

Questions were directed to staff. No action was taken.

**5. STAFF PRESENTATION CONCERNING PROPOSED AMENDMENTS TO BRYAN CODE OF ORDINANCES CHAPTER 130, ZONING, REGARDING RESIDENTIAL OUTDOOR STORAGE (Questions may be directed to staff; no action will be taken).**

Mr. Mark Jurica presented information concerning proposed amendments to Bryan Code of Ordinances Chapter 130, Zoning, regarding residential outdoor storage.

Questions were directed to staff. No action was taken.

**6. DISCUSSION AND POSSIBLE ACTION REGARDING HEAR CITIZENS AND PUBLIC HEARING PORTIONS OF COMMISSION MEETINGS.**

Commissioner Hardeman stated her concern about remarks made by some City Council members criticizing the Planning and Zoning Commission's handling of the hear citizens portion of their meetings and what this Commission's response to that criticism should be.

Ms. Crawford advised that in order to discuss Commissioner Hardeman's concerns, this agenda item should have its language revised and reposted on a future agenda to more correctly depict the issue to be discussed.

There was no further discussion. No action was taken.

**7. PLANNING AND ZONING COMMISSION SUBCOMMITTEE UPDATES (Questions may be directed to staff, no action will be taken).**

**a. Subdivision Ordinance Update (Hardeman/Krolczyk).**

**b. Zoning/Land and Site Development Ordinance Updates (Hardeman/Madison).**

No subcommittee updates were presented.

**8. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

Commissioner Hickle requested that an item be added to a regular meeting agenda to recognize former Commissioner Bienski service to the Planning and Zoning Commission.

**9. ADJOURN.**

Without objection, Chairperson Hickle adjourned the meeting at 5:50 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 6<sup>th</sup> day of **August, 2015**.

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A. S. Hickle, Chairperson  
Planning and Zoning Commission  
City of Bryan, Texas

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Martin Zimmermann, AICP  
Planning Manager and Secretary to the  
Planning and Zoning Commission