

Chairperson Scott Hickle
Vice-Chairperson Bobby Gutierrez
Parliamentarian Nancy Hardeman



Commissioners
Leo Gonzalez
Kyle Incardona
Kevin Krolczyk
Prentiss Madison
Robert Swearingen

CITY OF BRYAN
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MINUTES
BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, SEPTEMBER 3, 2015 – 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Hickle called the meeting to order at 5:07 p.m.

Commission members present: Mr. Scott Hickle, Ms. Nancy Hardeman, Mr. Robert Swearingen, Mr. Bobby Gutierrez, Mr. Kevin Krolczyk, Mr. Kyle Incardona, and Mr. Prentiss Madison.

Commission member absent: Mr. Leo Gonzalez

Staff members present: Ms. Janis Hampton, City Attorney; Mr. Scott Perkes, Planning Intern; Mr. Matthew Hilgemeier, Staff Planner; Mr. Johnnie Price, Assistant City Engineer; Mr. Cody Cravatt, Development Manager; Mr. Martin Zimmermann, Planning Manager; and Mr. Solomon Nyanhongo, Graduate Civil Engineer.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. **Upcoming regular meeting dates: September 17, October 1 and October 15.**
- b. **Comprehensive Plan/Parks Master Plan Update.**

Mr. Hilgemeier presented the staff announcements in addition to:

- Comprehensive Plan CPAC and stake holder meetings were held over the 26th and 27th of August.
- The next CPAC meeting is scheduled for September 30th.
- Acknowledged this P&Z meeting as the last for Scott Perkes, Planning Intern, and wished him the best in his future endeavors.
- Introduced Solomon Nyanhongo as a new Graduate Civil Engineer for the City of Bryan. Solomon will be working on traffic related matters.

3. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF September 3, 2015 (Questions may be directed to staff, no action will be taken).

Commissioners reviewed the regular meeting agenda items. Questions were directed to staff. No action was taken.

4. DISCUSSION AND POSSIBLE DIRECTION TO CHAIR REGARDING PERCEPTION OF BOARD INTERACTION WITH CITIZENS AND APPLICANTS DURING PUBLIC HEARINGS AND PUBLIC COMMENT (Agenda item requested by Commissioner Hardeman).

Commissioner Hardeman discussed her concerns regarding perception of board interaction with citizens and applicants during public hearing and public comment and asked if the Commission would like to pursue any action on the matter.

Commissioners discussed and concluded to take no action concerning this matter.

Mr. Zimmermann entered the meeting at 5:35 pm.

5. STAFF PRESENTATION, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF CONCERNING THE ESTABLISHMENT OF A WEST SIDE HISTORIC PRESERVATION OVERLAY DISTRICT (Agenda item requested by Commissioner Gutierrez).

Mr. Zimmermann presented an overview regarding the establishment of a West Side Historic Preservation Overlay District. Questions were directed to staff. No action was taken.

Commissioners agreed to continue this discussion during the next workshop meeting in order to further study and discuss the establishment of a West Side Historic Preservation Overlay District.

Commissioners agreed to begin the next workshop meeting at 4:30 pm. to allow sufficient time for discussion on this matter.

6. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

No new future agenda items were requested.

7. ADJOURN.

Without objection, Chairperson Hickle adjourned the meeting at 6:08 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 17rd day of **September, 2015.**

Scott Hickle, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Manager and Secretary to the
Planning and Zoning Commission