

Chairperson Bobby Gutierrez  
Vice-Chairperson Leo Gonzalez  
Parliamentarian Kevin Krolczyk

Commissioners  
John Bush  
Cathy Conlee  
Kyle Incardona  
Prentiss Madison  
Reuben Marin  
Robert Swearingen

## MINUTES

### **BRYAN PLANNING AND ZONING COMMISSION WORKSHOP MEETING THURSDAY, FEBRUARY 4, 2016 – 5:00 P.M. ROOM 305, BRYAN MUNICIPAL BUILDING 300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

#### **1. CALL TO ORDER.**

Chairperson Gutierrez called the meeting to order at 5:07 p.m.

Commission members present: Mr. Bobby Gutierrez, Mr. Kevin Krolczyk, Mr. Kyle Incardona, Mr. John Bush, Mr. Leo Gonzalez, Ms. Cathy Conlee, Mr. Prentiss Madison, and Mr. Reuben Marin.

Commission members absent: Mr. Robert Swearingen

Staff members present: Mr. Thomas Leeper, First Assistant City Attorney; Mrs. Stephanie Doland, Staff Planner; Mr. Martin Zimmermann, Planning Manager; Mr. Matthew Hilgemeier, Staff Planner; Mr. Randy Haynes, Senior Planner; Mr. Johnnie Price, Assistant City Engineer; and Ms. Maria Watson, Planning Intern.

#### **2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).**

- a. Upcoming regular meeting dates: February 18, March 3, and April 7, 2016.**
- b. Comprehensive Plan/Parks Master Plan/Blinn Small Area Plan Update.**

Mr. Zimmermann presented the staff announcements including reminders of future meeting dates. Mr. Zimmermann also provided an update on the Comprehensive Plan, Parks Master Plan, and Blinn Small Area Plan.

#### **3. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING ON December 17, 2015 (Questions may be directed to staff, no action will be taken).**

Commissioners reviewed regular meeting agenda items. Questions were directed to staff. No action was taken.

**4. STAFF PRESENTATION, DISCUSSION AND DIRECTION TO STAFF CONCERNING THE COMMISSION'S PLAN OF WORK FOR 2016 (Questions may be directed to staff; no action will be taken).**

Mr. Zimmermann presented an overview of the Commission's work during 2015. Commissioners discussed on-going work items and plan of work presentation to City Council during as-of-yet to be scheduled annual joint meeting.

**5. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

No new agenda items were requested.

**6. ADJOURN.**

Without objection, Chairperson Gutierrez adjourned the meeting at 5:36 p.m.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the 18<sup>th</sup> day of **February, 2016**.

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Bobby Gutierrez, Chairperson  
Planning and Zoning Commission  
City of Bryan, Texas

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Martin Zimmermann, AICP  
Planning Manager and Secretary to the  
Planning and Zoning Commission