

Chairperson Bobby Gutierrez  
Vice-Chairperson Leo Gonzalez  
Parliamentarian Kevin Krolczyk

Commissioners  
John Bush  
Cathy Conlee  
Kyle Incardona  
Prentiss Madison  
Reuben Marin  
Robert Swearingen



CITY OF BRYAN  
*The Good Life, Texas Style.™*

## MINUTES

**BRYAN PLANNING AND ZONING COMMISSION  
WORKSHOP MEETING  
THURSDAY, APRIL 7, 2016 – 5:00 P.M.  
ROOM 305, BRYAN MUNICIPAL BUILDING  
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

### **1. CALL TO ORDER.**

Chairperson Gutierrez called the meeting to order at 5:07 p.m.

Commission members present: Mr. Bobby Gutierrez, Mr. Kevin Krolczyk, Mr. Kyle Incardona, Mr. John Bush, Mr. Leo Gonzalez, Mr. Prentiss Madison, Mr. Robert Swearingen, Ms. Cathy Conlee, and Mr. Reuben Marin.

Commission members absent: None.

Staff members present: Mr. Thomas Leeper, First Assistant City Attorney; Mrs. Stephanie Doland, Staff Planner; Mr. Martin Zimmermann, Planning Manager; Mr. Matthew Hilgemeier, Staff Planner; Mr. Johnnie Price, Assistant City Engineer; Mr. Paul Kaspar, City Engineer; Mr. Cody Cravatt, Development Manager; and Ms. Maria Watson, Planning Intern.

### **2. STAFF PRESENTATION CONCERNING STORMWATER MANAGEMENT (Questions may be directed to staff; no action will be taken).**

Mr. Kaspar gave a presentation concerning stormwater management in the City of Bryan. Questions were directed to staff. No action was taken.

### **3. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).**

- a. **Upcoming regular meeting dates: April 21, May 5, and May 19, 2016.**
- b. **Upcoming joint workshop meeting with Bryan Business Council on April 11, 2016 at 11:00am.**
- c. **Upcoming joint workshop meeting with Bryan City Council on April 26, 2016 (afternoon meeting – time TBD).**
- d. **Comprehensive Plan/Parks Master Plan/Blinn Small Area Plan Update.**
  - i. **April 14, 2016 CPAC meeting, 11:30am, Council Chambers**
  - ii. **April 14, 2016 Big Ideas Workshop, 6pm, Jones Elementary**
  - iii. **Like us on Facebook – Blueprint 2040 Bryan Comprehensive Plan**

Mr. Zimmermann presented the staff announcements including reminders of future meeting dates and updates on the Comprehensive Plan, Parks Master Plan, and Blinn Small Area Plan. No action was taken.

**4. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF April 7, 2016 (Questions may be directed to staff; no action will be taken).**

Commissioners reviewed regular meeting agenda items. Mr. Zimmermann advised that staff wishes to amend its recommendation concerning regular agenda item no. 5.e. (case no. RA16-01) and requested that the item be removed from the Consent Agenda for separate consideration during the regular meeting so that staff can provide the updated staff recommendation.

Questions were directed to staff. No action was taken.

**5. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).**

**6. ADJOURN.**

Without objection, Chairperson Gutierrez adjourned the meeting at 5:59p.m.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the **21<sup>st</sup>** day of **April, 2016**.

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Bobby Gutierrez, Chairperson  
 Planning and Zoning Commission  
 City of Bryan, Texas

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Martin Zimmermann, AICP  
 Planning Manager and Secretary to the  
 Planning and Zoning Commission