

Chairperson Bobby Gutierrez
Vice-Chairperson Leo Gonzalez
Parliamentarian Kevin Krolczyk

Commissioners
John Bush
Cathy Conlee
Kyle Incardona
Prentiss Madison
Reuben Marin
Robert Swearingen



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MINUTES

**BRYAN PLANNING AND ZONING COMMISSION
WORKSHOP MEETING
THURSDAY, JULY 7, 2016 – 5:00 P.M.
ROOM 305, BRYAN MUNICIPAL BUILDING
300 SOUTH TEXAS AVENUE, BRYAN, TEXAS**

Disclaimer: *The meeting minutes herein area a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Gutierrez called the meeting to order at 5:15 p.m.

Commissioner members present: Mr. Bobby Gutierrez, Mr. John Bush, Ms. Cathy Conlee, Mr. Rueben Marin, Mr. Robert Swearingen, Mr. Leo Gonzalez, Mr. Prentiss Madison.

Commission members absent: Mr. Kevin Krolczyk and Mr. Kyle Incardona

Staff members present: Martin Zimmermann, Planning Manager; Ms. Stephanie Doland, Staff Planner; Mr. Randy Haynes, Senior Planner; and Mr. Thomas Leeper, First Assistant City Attorney; Ben Strickland, Planning Intern.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

- a. Upcoming regular meeting dates: July 21, August 4, and September 1, 2016.**
- b. Comprehensive Plan Advisory Committee meeting on Thursday, July 28, 2016, 6pm**

Mr. Zimmermann reminded commissioners that there will be only one regular meeting in August.

3. PLANNING AND ZONING COMMISSION SUBCOMMITTEE PRESENTATION, DISCUSSION, AND POSSIBLE DIRECTION TO STAFF CONCERNING POSSIBLE AMENDMENTS TO THE TEXT OF THE ZONING ORDINANCE ADDING, REVISING, AND/OR REMOVING CERTAIN DEFINITIONS AS THEY RELATE TO OCCUPANCY OF SINGLE-FAMILY DWELLING UNITS.

Commissioner Leo Gonzalez entered the meeting at 5:21 p.m.

Commissioners discussed possible amendments and current definitions and possible amendments to address current obstacles to enforcement. Commissioners agreed to continue discussion at the next workshop meeting. No action was taken.

4. STAFF PRESENTATION AND DISCUSSION CONCERNING STATE LAW ON LOCAL OFFICIAL'S CONFLICT OF INTEREST (Questions may be directed to staff; no action will be taken).

In the interest of time, this presentation was rescheduled to the next workshop meeting.

5. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF July 7, 2016 (Questions may be directed to staff; no action will be taken).

Commission reviewed regular meeting agenda items and asked questions to staff. No action was taken.

6. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

No future agenda items were requested.

7. ADJOURN.

Without objection, Chairperson Gutierrez adjourned the meeting at 5:57 p.m.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the **21st** day of **July, 2016**

Bobby Gutierrez, Chairperson
Planning and Zoning Commission
City of Bryan, Texas

Martin Zimmermann, AICP
Planning Manager and Secretary to the
Planning and Zoning Commission