THE CHIEF’S MESSAGE

On behalf of the Bryan Police Department, I am pleased to present the Annual Report for the year 2016. This report recognizes many of our department’s achievements for the past year. As you review this report, you will see that our organization is dynamic and continually seeking improvement in order to provide excellent police services for our community. I consider it a privilege to lead this department.

The Bryan Police Department is committed to Community Oriented Policing. As a department we are active, engaged members of the Bryan community. We also demonstrate our dedication to Community Oriented Policing through programs such as the Neighborhood Enforcement Team (NET), our English, Youth, and Spanish language Citizen Police Academies and our School Resource Officers in junior high schools and high schools.

Compstat is the cornerstone of our crime fighting efforts. Through Compstat we seek to reduce crime through the use of crime analysis, better communication and a problem-solving approach. As you will see when you review our crime stats for 2016, we had a slight increase of about 1% in our Part I crimes. This increase is counterbalanced by an overall 37% reduction in Part I crime since 2009. We recognize that our crime reduction over the past seven years would not have been possible without the support of our community and the hard work of the men and women of the Bryan Police Department, many of whom you will read about later in this report. In April, we were re-accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA). This is our fourth consecutive accreditation and is valid for four years. We deployed body-worn cameras to our entire department in June, which furthered our goal of being as transparent as possible.

We had many significant events in 2016. Two that stand out: the Bryan tornado and an officer-involved shooting. The men and women of our department, as well as other City departments, worked tirelessly to aid with recovery and to keep our citizens safe during and after this dangerous and damaging event. In December, Officer Joel Bravo was shot while investigating an armed robbery. We thank God that his bullet-proof vest, along with his tactical skills, saved his life.

Law enforcement agencies are constantly faced with challenges. The staff of the Bryan Police Department gladly rise to these challenges and will continue to distinguish themselves by routinely demonstrating the highest levels of professionalism and resourcefulness as we move forward, providing outstanding service to the citizens of the City of Bryan.

ERIC BUSKE
CHIEF OF POLICE
2016 brought strengthened solidarity to the Investigations Bureau as we continued our current programs and hired three new safety personnel to join our team. We have focused on the basics, on getting the little things right. One example is our “Coffee with a Cop” Program which has been a huge success in the community. The relationships that are built with our partners are irreplaceable and keep the lines of communication open with the citizens. There was a slight rise in crime in 2016. We continue our multi-prong approach to target this trend in criminal behavior by utilizing community policing, problem oriented policing, intelligence led policing, and directed deployment. I look forward to the challenges of 2017 and I am proud of the men and women of the Bryan Police Department.

The Patrol Services Bureau of the Bryan Police Department was productive in 2016. We are all proud of the uniform we wear and proud of the service we provide to the citizens of Bryan. We have continued to strive for operational efficiency, crime reduction and customer service.

We responded to over 29,000 calls for service and conducted almost 17,000 traffic stops. Directed patrols were utilized to apprehend wanted fugitives and to target known criminals and problem areas in an effort to decrease crime. Our Training and Recruiting Unit had a busy year as we welcomed 11 new police officers and 4 new civilian members to the department. We also conducted over 1,000 hours of training. As the Assistant Chief of the Patrol Services Bureau, I am proud of our staff and our 2016 accomplishments.
In 2016, the Neighborhood Enforcement Team (NET) continued to partner with the citizens and businesses in Bryan to enhance the quality of life within our community. The Bryan Police Department embraces the philosophy of community policing and building partnerships between the police and its citizens. We share responsibility for identifying, reducing, and preventing problems that impact the public’s safety.

The Bryan Police Department worked with many organizations to create opportunities for face-to-face interactions with members of the community. The goal of NET is to keep the lines of communication open with our citizens. One community meeting titled “Unity in the Community” was held at the North Bryan Community Center and sponsored by the Brazos County Pastors Coalition. This was a ‘meet and greet’ type atmosphere where residents were able to talk to officers and ask questions. “Coffee with a Cop” continues to be a popular and positive event providing a unique opportunity for community members to ask questions and learn more about the department’s work in Bryan neighborhoods. Just as the name implies, NET officers meet with citizens to discuss current issues, build partnerships with community members, and simply visit over a cup of coffee.
NET officers attended 82 neighborhood association meetings; provided 80 crime prevention presentations to civic organizations, businesses, and other groups; and attended 76 different community events in an effort to educate citizens on how to help prevent crime in their neighborhoods. This team of officers actively works within our community to help reduce the fear of crime, incidents of crime and improve the quality of life in the City of Bryan.

NET officers organized National Night Out, a community-wide event, to heighten awareness for crime and drug abuse prevention, to generate support for and participation in local anti-crime programs, strengthen neighborhood spirit and police-community partnerships, and to send a message to criminals letting them know that neighborhoods are organized and fighting back. In 2016 alone, the City of Bryan hosted 36 registered block parties. The Bryan Police Department was selected as a City Award winner for its participation in the nationwide initiative. The National Night Out All Star Awards are selected annually by the National Association of Town Watch to honor individuals, organizations or programs for outstanding participation, leadership and/or assistance during the National Night Out campaign.

NET hosted an Ice Cream Social with the Boys and Girls Club of the Brazos Valley, providing ice cream and drinks to create a social, friendly atmosphere to visit with community youth. The department presented on teenage interactions with law enforcement to give the students an idea of why police officers might contact them. This social but informative interaction helps to strengthen our partnership with the Boys and Girls Club and the children that attend.
COMMUNITY INVOLVEMENT
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1/18/16</td>
<td>MLK March</td>
</tr>
<tr>
<td>3/7/16</td>
<td>CSI Presentation to Allen Academy</td>
</tr>
<tr>
<td>3/19/16</td>
<td>Blue Bunny</td>
</tr>
<tr>
<td>4/8/16</td>
<td>Blue Ribbon</td>
</tr>
<tr>
<td>5/25/16</td>
<td>Torch Run for Special Olympics</td>
</tr>
<tr>
<td>6/9/16</td>
<td>100 Club profit share at McDonald’s</td>
</tr>
<tr>
<td>6/9/16</td>
<td>Children’s Museum of the Brazos Valley Presentation</td>
</tr>
<tr>
<td>7/1/16</td>
<td>Tip A Cop - Special Olympic fundraiser</td>
</tr>
<tr>
<td>7/15/16</td>
<td>Boys and Girls Club of the Brazos Valley Police Appreciation Day</td>
</tr>
<tr>
<td>7/22/16</td>
<td>Coffee With a Cop</td>
</tr>
<tr>
<td>7/27/16</td>
<td>Boys and Girls Club of the Brazos Valley Basketball game - Police vs kids</td>
</tr>
<tr>
<td>8/2/16</td>
<td>NET Back to School</td>
</tr>
<tr>
<td>9/16/16</td>
<td>National Night Kickoff</td>
</tr>
<tr>
<td>9/16/16</td>
<td>Thank a Police Officer Day - Community gave back to us</td>
</tr>
<tr>
<td>10/4/16</td>
<td>National Night Out</td>
</tr>
<tr>
<td>10/6/16</td>
<td>Domestic Violence Candlelight Vigil</td>
</tr>
<tr>
<td>10/10/16</td>
<td>Bicycle Safety</td>
</tr>
<tr>
<td>10/21/16</td>
<td>United Way Fundraiser</td>
</tr>
<tr>
<td>11/9/16</td>
<td>Boys and Girls Club of the Brazos Valley Q&amp;A with the kids</td>
</tr>
<tr>
<td>11/15/16</td>
<td>Mothers Against Drunk Driving (MADD) Awards</td>
</tr>
<tr>
<td>12/16/16</td>
<td>Blue Angel</td>
</tr>
<tr>
<td>12/29/16</td>
<td>Santa’s Helper shopping at Target</td>
</tr>
</tbody>
</table>
CRIME STATISTICS

In 2016, the Bryan Police Department received 65,047 calls for service and reported 2,983 Uniform Crime Report (UCR) Part I crimes. In comparison with our 2015 numbers, our calls for service increased by approximately 150 while our reported UCR Part 1 crimes increased slightly from 2015. The .67% increase in UCR Part I crimes resulted from a slightly higher volume of violent crimes but was offset by a slight decrease in property crime reports. However, we have had an overall 37% decrease in crime within the City of Bryan since 2009.
The Bryan Police Department is a Civil Service Agency accredited through the Commission on Accreditation for Law Enforcement Agencies (CALEA). We strive “to protect and enhance the quality of life through excellence in service for a safer tomorrow.”

Our department recruits qualified, competent, and professional individuals for employment. The Bryan Police Training and Recruiting Unit consists of one sergeant, three officers, and one civilian employee. During the course of 2016, the Recruiting Unit attended multiple job fairs to recruit a diverse pool of applicants to fill our vacant positions. We hired eleven police officers and four civilian employees to join our team.

The Training Unit conducted a total of 1,026 Texas Commission on Law Enforcement (TCOLE) training hours during 2016. The in-service training for 2016 was designed to focus on Mobile field force (riot control), shoot/don’t shoot use of force, firearms, and building search and defensive tactics. The Training Unit also taught several intermediate courses throughout the year and assisted the Texas A&M Engineering Extension Service (TEEX) Police Academy.

Our department hosted several courses taught by outside instructors that were attended by officers from the Bryan Police Department as well as officers from surrounding agencies. The course topics included Mobile Field Force Instructor School, Taser Body Camera, and Glock Armorer School.

### 2016 New Employees

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jason Johnston</td>
<td>Probationary Police Officer</td>
</tr>
<tr>
<td>Robert Wagnon</td>
<td>Probationary Police Officer</td>
</tr>
<tr>
<td>Paul Silva</td>
<td>Probationary Police Officer</td>
</tr>
<tr>
<td>Lucas Greenawalt</td>
<td>Probationary Police Officer</td>
</tr>
<tr>
<td>Edmund Christian</td>
<td>Probationary Police Officer</td>
</tr>
<tr>
<td>Jeffrey Mishler</td>
<td>Probationary Police Officer</td>
</tr>
<tr>
<td>David Dirks</td>
<td>Probationary Police Officer</td>
</tr>
<tr>
<td>Andre Idlebird</td>
<td>Probationary Police Officer</td>
</tr>
<tr>
<td>Dusty Buckbee</td>
<td>Probationary Police Officer</td>
</tr>
<tr>
<td>Kenny Meadors</td>
<td>Police Officer</td>
</tr>
<tr>
<td>Leslie Montoya</td>
<td>Police Officer</td>
</tr>
<tr>
<td>Cindy Elkins</td>
<td>Investigative Assistant</td>
</tr>
<tr>
<td>Ashlee Waters</td>
<td>Intake Specialist</td>
</tr>
<tr>
<td>Stephanie Thode</td>
<td>Records</td>
</tr>
<tr>
<td>Ambra Nierdieck</td>
<td>Records</td>
</tr>
</tbody>
</table>

### 2016 Job Fairs Attended

- Texas State Job Fair (Fall)
- Texas State Job Fair (Spring)
- Sam Houston State Job Fair (Fall)
- Sam Houston State Job Fair (Spring)
- Blinn College (Bryan)
- Chamber Of Commerce Job Fair (Spring)
- Chamber Of Commerce Job Fair (Fall)
- Prairie View A&M Job Fair
- Youth to Career Fair BCS
In 2016, the Traffic Safety Unit (TSU) continued its primary goal of increasing the safety of the driving public in the City of Bryan. To achieve this goal, members of the unit actively enforced traffic laws, concentrating on high volume accident locations, school zones, and areas of citizen traffic complaints. The unit made 6,444 traffic contacts. The TSU sergeant coordinated the department’s Selective Traffic Enforcement Program (STEP) initiative, in which officers sign up for extra patrols to enforce DWI laws in identified problem areas.

TSU members are trained in advanced accident investigation and are called out to diagram and investigate fatality accidents as well as major crime scenes for the department. In 2016, TSU officers spent 303 man-hours investigating and mapping major accidents and scenes. These officers also trained new officers in the use of radar/lidar; helped in scheduling, maintaining, and repairing speed sensing equipment; and assisted in other areas as needed. In 2016, the department purchased a new speed sensing trailer used to raise awareness of speeding for drivers as well as to collect statistical data about its location when deployed throughout the City. TSU officers managed and will continue to manage the utilization of this equipment as well.

TSU administered the arrangement of off-duty manpower throughout the department for funeral escorts in the City and they personally conducted high-profile motorcade escorts for the Texas A&M football team during home games.

**2016 Top 10 Accident Locations:**

- 700-800 E. Villa Maria (near Tejas Center) 42 accidents
- 2100-2200 E. WJB (near main post office) 42 accidents
- 3000 Briarcrest (near Wells Fargo bank) 19 accidents
- Briarcrest / NERF W Frontage (near Wells Fargo) 18 accidents
- 4100 Wellborn (near Aggie Station appts) 18 accidents
- 2200 Briarcrest (near Walmart Super Center) 15 accidents
- 600 N. Earl Rudder (near Stripe’s) 14 accidents
- 800 N. Earl Rudder (near Max Food Mart) 13 accidents
- 700 N. Harvey Mitchell (Turkey Creek to VFW) 12 accidents
- 2800 N. Earl Rudder (near Big Gas Truck Stop) 12 accidents
The goals and objectives for the Drug Enforcement Team (DET) were to continue targeted efforts at eliminating individuals who attempt to bring large amounts of illegal narcotics into Bryan and Brazos County for trafficking. DET worked with other agencies in Brazos county, including the Department of Public Safety, to investigate a major drug trafficking organization that operated in Bryan. In working with our department’s Neighborhood Enforcement Team, Criminal Intelligence Unit, and Direct Deployment Team as well as our citizens, DET was able to effectively eliminate several cocaine trafficking locations, a marijuana trafficking organization, a methamphetamine organization, a heroine location, and an illicit prescription drug trafficking organization. DET will continue working with local, county, state, and federal agencies to stem the flow of illegal drugs into the City of Bryan.

**HERE IS THE END OF THE YEAR STATISTICS FOR DET FOR 2016.**

**NARCOTICS:**
- Powder Cocaine: 787.50 grams
- Crack Cocaine: 31.65 grams
- Marijuana: 368.70 grams
- Hydro Marijuana: 5824.28 grams
- Meth: 2325.11 grams
- Heroin: 1012.92 grams
- PCP: 50.00 grams
- MDMA: 6.40 grams
- Prescription Pills: 5573.00 doses
- K2: 858.36 grams
- Bath Salts: 0.00 grams
- Steroids: 0.00 grams
- Other: 180 hits of LSD / 1196 units of 25-NBOMe
- Paraphernalia: 196 items

**WEAPONS:**
- Firearms: 30
- Other Weapons: 0

**NON-DRUG SEIZURES:**
- Currency: $60,942.00 U.S. Currency
- Vehicles: 2

**ACTIONS:**
- No Knock Search Warrants: 4
- Knock / Announce Search Warrants: 7
- Knock / Talk: 2
The Directed Deployment team (DDT) is includes of five officers and one sergeant. The unit falls under the Special Investigations Division (SID). DDT is charged with deploying enforcement and investigative resources to address areas of the city that are experiencing high rates of violent/property crimes, street-level narcotic use and sales, suppression of criminal street gang activity and other vice related crimes. DDT is also an available asset to other units within the department requiring specialized enforcement actions to include covert and technical surveillance, fugitive tracking, undercover operations and saturation patrols. Because many street level crimes are vice related, the vice control component of the department is vested in the Directed Deployment Team.

In 2016, the DDT conducted a variety of special investigations that addressed crimes such as burglaries, aggravated robberies, drugs, prostitution, fugitive apprehensions, and the recovery of stolen property. For example, members of the DDT spent approximately two weeks tracking and ultimately arresting a fugitive who was wanted for a string of aggravated robberies. Also, members of the DDT conducted an investigation into complaints of prostitution at three local massage parlors. The results of that investigation yielded multiple arrests and search warrants.

Over the summer, DDT assisted Pasadena Police Department apprehend an organized group of gang members who targeted Dollar General Stores all over the southern part of Texas.

DDT’s efforts, in part, led to the arrest of four individuals who broke into a local Dollar General. DDT also spent a significant amount of time investigating burglaries. Those investigations yielded the recovery of twelve firearms, a boat, laptops, iPads, and a large quantity of construction equipment.

DDT assisted multiple agencies on special investigations including the Texas Department of Public Safety (DPS), Drug Enforcement Agency (DEA), Michigan Department of Corrections, Pasadena Police Department, Texas Alcoholic Beverage Commission (TABC), and United States Marshal’s Service as well as the Department of Homeland Security (DHS). The assistance provided by the DDT aided those agencies in accomplishing their missions within Bryan.

During 2016, the DDT noticed a trend in a high volume of calls for service as well as the deterioration of a neighborhood on the southwest side of Bryan. DDT utilized various investigative techniques to include patrol saturations, search warrants, and community involvement which ultimately yielded a 36% decrease in calls for service for that area. DDT will continue to use a variety of special investigative techniques as well as information provided by concerned citizens in its effort to improve the quality of life for all Bryan residents.
During 2016, K9 Falco retired and with K9 Kohn being close to retirement, the K9 Unit selected two new handlers and canine officers. After the initial application, the K9 handler applicants had to conduct a physical fitness test which consisted of running a mile, carrying a log simulating the weight of a K9, and negotiating the Texas A&M Corps of Cadet obstacle course. The course was very challenging for each applicant but all succeeded. The applicants then progressed to the oral board where they were tested on legal standards, policy, and decision making. After an exhausting process, Officers Chase LeBlanc and Michael Jones were selected as the two new K9 Handlers. They traveled to Tennessee with K9 Sergeant Hanks where multiple canines were tested for various drives. Officer Jones was paired with K9 Rox, a three-year-old Dutch Shepherd and Officer LeBlanc was paired with K9 Blitz, a two-year-old Belgian Malinois.

The officers and canines began their initial training and learned tracking, building search, article recovery, suspect apprehension, detaining, area search, and narcotics detection.

After approximately five months of training, both handlers were tested and certified in the international PSP standard for patrol and narcotics. Also during this time, Sgt. Hanks became certified as a PSP Judge, allowing him to evaluate and certify patrol, narcotics, and explosive K9 teams.

Both K9 teams deployed toward the end of the year and began making an impact immediately. They were utilized in drug detection, suspect tracks, article recovery, building searches, and multiple community demonstrations. The K9 teams are currently assigned to the night patrol division but are utilized as an asset to all divisions of the Bryan Police Department as well as surrounding local, state, and federal law enforcement agencies. With successful deployments already, these K9 teams will continue to make a positive impact ensuring the City of Bryan continues to be a great place to live.
The Bryan Police Department Reserve Police Force is comprised of nine dedicated Reserve Police Officers.

The reserve officers all have full-time, regular jobs but they have taken an oath to this department to voluntarily provide police services to the City of Bryan. The Reserve Police Force provided security for numerous non-profit fundraising events and several City of Bryan events such as races, festivals, and parades. In addition to staffing events, the Reserve Police Force provides security for First Friday in Historic Downtown Bryan, worked the Retail Merchant Close Patrol Program, and supplemented staffing on daily patrol when available. Overall, the Reserve Police Force logged over 2003 hours of volunteer duty time during 2016.

The Reserve Police Force provided security for several notable events:
- Martin Luther King Jr Parade
- B/CS Marathon
- Fiestas Patrias Parade
- Buffalo Stampede ½ Marathon
- Bryan ISD Football
- City of Bryan Holiday Magic
- KAMU Christmas Parade
- Texas Reds Festival
- Special Olympics
The Criminal Intelligence Unit (CIU) gathers information from submitted reports, interviews, and crime tips in order to track trends and attempt to project future areas of criminal acts. This information is then shared with our officers and outside agencies in an effort to assist with reducing crime and assisting to solve crimes that have been committed. CIU is also tasked with tracking and documenting local gangs and their activities and compiling the monthly racial profiling reports.

During 2016, members of CIU handled a combined 352 requests for assistance from different divisions within the Bryan Police Department and 246 requests from outside agencies. Through information gained by CIU, a total of 333 law enforcement informational bulletins and emails were issued to local and surrounding agencies. Members of CIU gave expert testimony and assisted in local judicial proceedings which resulted in the issuance of a combined total of 61 years of incarceration time being sentenced to local gang members through Brazos County courts. CIU members also executed and/or assisted with a combined 54 specialized operations, wrote parole protest letters, bond increases for habitual offenders, and gang profiles for several trials involving gang members.

Part of the CIU function involves teaching the community in the prevention of crime and in understanding issues that affect them as a whole. CIU gave presentations to participants enrolled in the department’s Citizen Police Academies and conducted training for Bryan Police Departments SROs and new officers. CIU members also gave presentations and conducted training for Bryan ISD, Texas Court Appointed Special Advocates (CASA), and other entities. In addition, CIU members gave presentations at the Every Victim Every Time conference and the Correctional Management Institute of Texas (CMIT) Gang Conference.

Another highlight of the year includes the joint efforts between the CIU Civilian Analyst and Internal Affairs Division to develop another way to track racial profiling numbers. The initial program looked at departmental numbers as a whole whereas the new method of tracking allows for the analysis of each individual officer as their numbers are pulled to show trends. This helps Internal Affairs have a fuller and more individualized picture of each member of the department and to address concerns. CIU was also instrumental in identifying suspects in a number of homicides, burglaries, robberies, forgeries, assaults and major thefts for the department and sister agencies in the Brazos Valley. Members of CIU received a total of 22 different accolades over the course of 2016 including Officer Harvey, who received the Officer of the Year Award from the Bryan Police Department for 2015. She was also honored by the Kiwanis Club and the Sons of the American Revolution for this award. CIU also continued to be an active part of the local FBI Safe Street Task Force (SSTF) and continued follow-up on the direct indictment drug cases involving RU gang members from 2015.
The Crime Scene Unit (CSU) is comprised of three forensic investigators and one supervisor/investigator. The CSU responded to major scenes involving deaths including fatality accidents, robberies, and some burglaries as well as scenes where video evidence needs to be recovered. The CSU also downloads data from cellular devices and processes evidence that has been collected for DNA recovery and latent fingerprints. They examine the prints collected from Patrol Services for suitability of entry into the Automated Fingerprint Identification System (AFIS) and compare them with the known prints of suspects. During 2016, the CSU was involved in 932 cases, generating 1,327 supplements and responding to 184 crime scenes. Of those, 24 were death investigations. The BPD CSU also assisted in 51 cases from several outside agencies including:

- State Game Warden
- Brazos County Sheriff’s Department
- Brazos County Constables
- Robertson County Sheriff’s Office
- Texas Alcohol and Beverage Control
- Brenham Police Department
- Bryan Fire Marshal’s Office
- Texas A&M University Police Department
- Crimes County District Attorney
- Texas Rangers
- Bryan City Marshal
- Navasota Police Department
- College Station Police Department
- Burleson County Sheriff’s Department
- Blinn College Police Department
- Robertson County District Attorney
- Normangee Police Department
- Madison County Sheriff’s Department
- Calvert Police Department
- Somerville Police Department
- Brazos County District Attorney

The CSU also taught forensic related courses at TEEX, the police academy, and at two Citizen Police Academies.
Bryan Police Department and the citizens in our community. It is a chance for those who want to learn more about their local police department to get involved through a free, 10-week program. Citizens learn about the different divisions of the department and the tools used as police officers. At the end of the program, there is a ride along with a Patrol Officer and a graduation banquet. The program is free to citizens and in 2016 we hosted three classes, one in English, one in Spanish, and one for high school students. A total of 45 citizens graduated from three academies. Some of the topics included but were not limited to:

- Building Tour
- Organizational Structure
- Patrol shifts and zones
- K-9 Units
- Intelligence Unit
- Training and Recruiting
- Drug Enforcement
- Direct Deployment Team
- Emergency Response Units
- DWI laws and Fatal Vision simulations
- Traffic Stops
- Neighborhood Enforcement Team
- 911 Tour
- Mock Crime Scene
- Building searches
- Defense Tactics/Weapons

2016 was a great year for our CPA Alumni Programs, both Spanish Language and English Language, as well. Our Alumni Program (CPAAA) was very active, volunteering countless hours helping with community events and the Citizens Police Academy classes. They participated in a number of special events like Blue Angel, Radio Mash, Texas Reds Festival, holiday parades, and many more. We thoroughly enjoy the friendships and partnerships made through our Citizens Police Academies. Their participation helps us connect better with our citizens and allows our CPA programs to shine.
The Auxiliary Services Division is currently comprised of three units: Intake Unit, Records Unit, and Property and Evidence Unit.

The Intake Unit currently employs a total of seven intake specialists and one supervisor who are scheduled in such a manner that the department is fully staffed 24 hours a day, 7 days a week, 365 days a year. The Intake Staff assist people when they come into the Police Department and answer the majority of phone calls. Their responsibilities include taking police reports that meet specific criteria over the phone and in-person at the Bryan Police Department. In addition, personnel take supplemental information for original reports, including a description of the property stolen, serial numbers, etc. The Intake Unit tasks also include entering all Texas and National Crime Information Center’s (TCIC/TLET) information for stolen property and vehicles; protective orders and missing persons; running criminal history searches as requested by officers; entering citations, field interview data, towed vehicles and pawn tickets; and confirming Class C warrants for officers.

**In 2016, the Intake Department entered the following:**

<table>
<thead>
<tr>
<th>Police Reports / Supplements</th>
<th>Citations</th>
<th>Pawn Tickets</th>
<th>Field Interview Cards</th>
</tr>
</thead>
<tbody>
<tr>
<td>5,153</td>
<td>11,375</td>
<td>6,642</td>
<td>6,721</td>
</tr>
</tbody>
</table>

The Records Unit currently employs a total of eight records clerks and one supervisor operating Monday through Friday, from 8 AM until 5 PM. The Records Unit is responsible for data entry of arrest reports, accident reports, special flags as well as numerous Criminal Trespass Warning Reports. In addition, Records personnel respond to public requests for copies of reports, fingerprinting and clearance letters. Records staff provide transcriptions, scan all documents into reports, and upload all pictures to reports. Police reports are proofed on a daily basis with contact being made with officers regarding the need for corrections or additional information. In addition, the Records Unit is responsible for uploading reports to a secure website, a paperless system to share data between the Police Department and the County and District Attorney’s offices.

**In 2016, the Records Department:**

<table>
<thead>
<tr>
<th>Reports Checked</th>
<th>Supplements Created for Photos and Scanned Documents</th>
<th>Accident Reports</th>
<th>CT Warnings</th>
</tr>
</thead>
<tbody>
<tr>
<td>27,142</td>
<td>14,633</td>
<td>1,519</td>
<td>1,300</td>
</tr>
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</table>

The Property and Evidence Unit currently employs three property and evidence technicians. This Unit is staffed Monday through Friday, 8 AM until 5 PM. The Property and Evidence Unit’s responsibilities include processing, recording, and securely storing all seized, recovered, found, and evidentiary property. In addition, this Unit stores and issues basic uniform goods and radios to uniformed personnel. It is also responsible for receiving goods and supplies ordered by the department, checking in the items and delivering them to the appropriate division.

**In 2016, the Property and Evidence Unit handled:**

<table>
<thead>
<tr>
<th>Evidence</th>
<th>Found Property</th>
<th>Taken if for Safekeeping</th>
</tr>
</thead>
<tbody>
<tr>
<td>10,234</td>
<td>738</td>
<td>591</td>
</tr>
</tbody>
</table>
The Bryan Police Department seeks out qualified, competent, and professional individuals for employment.

NEW HIRES

- Jason Johnston
  - Patrol
- Lucas Greenawalt
  - Patrol
- Edmund Christian
  - Patrol
- Jeffrey Mishler
  - Patrol
- David Dirks
  - Patrol
- Dustin Buckbee
  - Patrol
- Kenny Meadors
  - Patrol
- Leslie Montoya
  - Patrol
- Cindy Elkins
  - Investigative Assistant
- Ashlee Waters
  - Intake
- Ambra Nierdieck
  - Records

RETIREMENTS

- Falco - K9
  - 1/28/16
- Dave Long
  - 9/23/16