

OIL AND GAS WELL OPERATIONS PERMIT APPLICATION



CHECK APPLICABLE BOX

- | | |
|--|---|
| <input type="checkbox"/> New Well / Drilling | <input type="checkbox"/> Exploration |
| <input type="checkbox"/> Re-drilling | <input type="checkbox"/> Conversion of Well |
| <input type="checkbox"/> Reworking | <input type="checkbox"/> Activation of Well |
| <input type="checkbox"/> Operator Transfer | |

PART A – General Information NOTE: IF THE OPERATOR IS A CORPORATION, THE STATE OF INCORPORATION, AND IF THE OPERATOR IS A PARTNERSHIP, THE NAMES AND ADDRESS OF THE GENERAL PARTNERS. ATTACH ADDITIONAL SHEETS IF REQUIRED.

Operator Name [PRINT]: _____

Operator Address: _____
City State Zip Code

Lease Name: _____ Lease Address: _____

LOCAL 24 HOUR EMERGENCY CONTACT INFORMATION (Two Persons Required)

No. 1 Contact Name [PRINT]: _____ Telephone No.: _____

Operator Address: _____
City State Zip Code

No. 2 Contact Name [PRINT]: _____ Telephone No.: _____

Operator Address: _____
City State Zip Code

- (1) Legal description of the leased property to be used for oil or gas operations, the parcel, and the production unit and name of the geological formation as used by the Texas Railroad Commission.
- (2) The exact and correct acreage and number of wells.
- (3) Properties recorded by plat include subdivision, block, and lot numbers.
- (4) A description of public utilities required during drilling and operation.
- (5) A description of the water source to be used during drilling and for fire protection.
- (6) Surface owner name(s) and address(es) of the leased property.
- (7) Mineral lessee name and address.
- (8) Owner and address of each parcel of property within 1,000 feet of the proposed drill site.

ATTACH ADDITIONAL SHEETS IF REQUIRED

PART B - Notices

1. A separate application shall be made for each well to be drilled, transferred, re-drilled, reworked, converted or reactivated.
2. The City's Oil and Gas Well Inspector (979) 209-5913 shall be notified at least three (3) days in advance of any oil and gas well operations.
3. Every application for an oil or gas well permit must be in writing and signed by the operator, or some person duly authorized to sign on his or her behalf, and filed with the oil and gas inspector.
4. Every application must be accompanied by a permit fee (*See fee schedule below*). Make check or money order payable to the City of Bryan.
5. Six (6) bound copies of this application with required attachments shall be submitted to the City of Bryan, Texas Oil & Gas Inspector's office, located at 1111 Waco Street, Bryan, Texas, 77803.
 - Include a digital format of application and all required documents and maps.
 - Include an additional six (6) site plans on 24"x 36" tax map sheets.
6. Permits issued under Bryan, Texas Code of Ordinances, Chapter 78, Natural Resources, are non-assignable.
7. Depending on type of structures proposed to be on site, building permits and inspections may be required.

PART C - Required Attachments

1. **Route Map** (Map on 24"x 36" tax map sheet showing the proposed transportation route and road for equipment, chemicals, or waste products used or produced by the oil and gas operations, including traffic volumes on such route).

2. **Site Plans reviewed and approved by the City's Site Development Review Committee (SDRC) in accordance with the standards applicable to site plans for nonresidential development (Bryan Code of Ordinances Chapter 62)**. For the purposes of that review, the site plan, at a minimum, shall depict/include the following on 24" x 36" tax map sheets and include a legend:

Site Plan 1 – Location and Utilities

- Legal description of property.
- 911 address.
- North arrow.
- Scale.
- Acreage name and recording information of oil operation site.
- Name, address and telephone number of record owner.
- Name, address and telephone number of operator and 2 emergency contact persons.
- Property lines of the subject site and all adjoining parcels platted or unplatted. Platted and unplatted parcels shall be identified with the legal description and the owner's name.
- Boundaries of the property with dimensions, and with building setback lines on all sides.
 - Refer to ordinance requirements for all setback requirements.
- Location of all existing and proposed oil facilities on the oil operation site including, but not limited to, wells, tanks, dikes, pipelines, compressors, separators, storage sheds, and etc.

- Location of the nearest public road or alley.
- Location of occupied and unoccupied residences and commercial structures within 1,000 feet of the well.
- Location of all churches, hospitals, rest homes, schools, preschools, nurseries and places of public assembly within 1,000 feet of the well.
- Type of derrick, if any, to be used, including height thereof.
- A statement of the total depth and the depth at which the slant or horizontal portion (if applicable) of the well will begin.
- A statement as to which formation will be produced.
- A vicinity map/context map clearly delineating the proposed well site in relation to the surrounding area and including the names of major roads.
- Proposed routes of ingress, egress and regress to the proposed oil operations site, indicating the location and size of all driveways (including those on the adjacent property and the opposite side of the street), curb return radii, curb cuts and location and size of sidewalks and ambulatory ramps when and where required.
- Location of existing utilities (water, sanitary sewer, cable television, gas, electric and telephone) with service sizes, tap and meter locations, service types, grades and direction of flow. Also, related easements that will accommodate more than one utility shall be shown and described.
- Location of proposed utilities (water, sanitary sewer, cable television, gas, electric and telephone) with service sizes, tap and meter locations, service types, grades and direction of flow. Also, related easements that will accommodate more than one utility shall be shown and described.
- Location of power poles, guy wires, pad mount transformers, and other major electrical equipment.
- Location of existing and proposed fire hydrants and the vehicle lay-of-hose distance.
- Location of all existing and proposed fences.
- Area designated for placement of debris during construction and wash out area for concrete trucks.
- Location and pavement type for temporary access for vehicles during construction.
- A statement of how you will obtain water for this site.
 - If you plan to drill a water well, you must first submit a letter requesting to drill a well. Letter must include nearest water lines and nearest fire hydrant.
 - Water wells, if approved by the City of Bryan and Groundwater District must:
 - Pay the permit fee to City of Bryan.
 - Submit pre-drill and post-drill analysis.
 - Must plug the water well after drilling is complete.
- A statement that the construction and operation of the well site will comply with all applicable codes and ordinances adopted by the city, including, but not limited to the Fire Code.

Site Plan 2

- Temporary Drilling Layout
 - Temporary Frac Layout
 - Final pad layout
- LAYOUTS SHOULD INCLUDE:
- List all equipment, tanks, and temporary structures.
 - List type of material tanks are constructed of, height, and capacity.
 - Detailed piping layout of the well site.
 - Identify structures for human occupancy (office space or housing) and what type of unit (e.g. storage type building, recreational vehicle, travel trailer, manufactured home, etc.).
 - If structures are temporary, please indicate period of time that structures are planned to be on site.
 - Are there any frac ponds on site?

The SDRC may require additional information or engineering data to determine that the site plan meets all applicable city codes and ordinances. For questions concerning the SDRC review process, please contact the City's Planning and Development Services Department at (979) 209-5030.

3. **Completed Texas Railroad Commission Drill Permit** (Form W-1 including attachments, and survey plats that are applicable to the drill and operation site).
4. **Completed Texas Department of Transportation (TxDOT) Driveway and/or Utility Permit** (Required when accessing TxDOT facilities).
5. **Irrevocable Letter of Credit, Certificate of Deposit, or Cash** (as required by Bryan Code of Ordinances Chapter 78).
6. **Certificate of Insurance or Letter of Acceptance and Indemnity** (as required by Bryan Code of Ordinances Chapter 78).
7. **List of all chemicals and hazardous material stored and maintained on site** (Include Hazardous Material Inventory Statement [HMIS] and Material Safety Data Sheet [MSDS] for each chemical).
8. **SPCC Plan** (Spill Containment, Control, and Countermeasures).
9. **Noise Management Plan** (Prepared by a noise control engineer, for any equipment used in the drilling, completion, or production of well).
10. **Emergency Response Plan.**
11. **Landscape Plan** (The operator may enter into an escrow agreement with the City and escrow a cash deposit with the City to defer the planting of vegetation screening and fencing until such time as: (a) a site plan is submitted for the development of the tract on which the well is situated; or (b) a site plan is submitted for the development of any adjoining parcel that is within 1,000 feet of the well; or (c) when a public right-of-way is constructed within 500 feet of the well. Deposit of the cash escrow funds will relieve the operator from immediate compliance with the required timeframe for installing vegetation screening and fencing set out above if, in the determination of the oil and gas inspector, the well or gas facility site is located in a remote area and is not easily visible from public view. The escrow funds will be in an amount equal to the total cost of purchasing and planting the required vegetation and installing the required fencing, in accordance with a detailed landscape plan prepared and sealed by a registered landscape architect and accepted by the City, as reflected in a landscape contract between the operator and a landscape contractor plus at least 20 percent of the landscape contracting cost, such additional amount to cover unexpected or incidental costs of completion, including administrative expenses.)

PART D - Processing Fees

Drilling Permit (Production Wells)	\$6,000.00
Re-drilling or Re-working Permit	\$2,500.00
Operator Transfer	\$1,000.00
Water Well	\$2,500.00
Annual Inspection Fee	\$1,000.00
Appeal Fee	\$ 250.00

PART E – Certification Statement & Designated Individual to Receive Notice

I hereby swear or affirm under penalty of perjury, that I am duly authorized to sign and deliver this Application for Permit and that the information contained herein or attached hereto is true and correct. I understand and agree that any permit granted pursuant to this application is subject to each and all applicable Federal, State laws as well as the adopted codes and ordinances of the City of Bryan, Texas.

*Attach a copy of your driver's license.

Designated Operator Signature

Designated Operator's Driver License Number

Designated Operator Printed Name

Designated Operator's Telephone Number

Home address of Designated Operator

Email address

Sworn to and subscribed before me this ____ day of _____, 20_____.

Notary Public, State of Texas

FOR INTERNAL USE ONLY:

Date Application Received:_____ Received By:_____

Date submitted to City of Bryan, Texas Site Development Review Committee: _____

Date approved by City of Bryan, Texas Site Development Review Committee: _____

Date approved by City of Bryan, Texas Oil and Gas Inspector: _____

Signature - Oil and Gas Inspector

Print Name – Oil and Gas Inspector